



MINUTES

BOARD OF TRUSTEES MEETING

FRONTIER SCHOOL DIVISION

30 SPEERS ROAD

WINNIPEG, MANITOBA

SEPTEMBER 15-16, 2011

**EXECUTIVE SUMMARY
 SEPTEMBER 15-16, 2011
 BOARD OF TRUSTEES MEETING**

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ACTION ITEMS		
Election of Committee Members		
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ii. Board Appointments	4	Approved
Trip Requests		
i. Cranberry Portage Elementary Blanket Request	4	Approved
ii. Wanipigow School, Ratification	5	Ratified
iii. Falcon Beach School	5	Approved
Area 2 Advisory Committee Request	5	Approved
Disbursements	5	Approved
Tenders	6	Approved
Debenture By-Law D-11-1	6	Approved
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Finance Committee		
Revised Regulation D.3.D-R – Travel Expenses – Meal Allowance	7	Approved
Fiddling Program staff pay scales	7	Approved
Chief Superintendent, Secretary-Treasurer, Area Superintendents and Assistant Superintendents contracts	7	Approved
Reserve Fund	7	Approved
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Chief Superintendent	9	Information
Secretary-Treasurer	10	Information
CONFERENCE/MEETING REPORTS	11	Information
GENERAL DISCUSSION	11	No items
CORRESPONDENCE	12	Received
ADJOURNMENT	14	Approved



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SEPTEMBER 15-16, 2011**

Present:	Linda Ballantyne	Area 2
	Delores Boulette	Area 3
	Donna Calvert	Area 4
	Dennis Day	Area 5
	Kathleen Ettawacappo	Area 5
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Marion Pearson	Area 4
	Ray Derksen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Raymond Beardy	Area 1 – Excused Absence – Work Commitment
	John Parenteau	Area 2 – Excused Absence – Work Commitment
	Marg Imrie	Area 3 – Excused Absence – Personal (September 16, 2011, 9:00 a.m. – 10:30 a.m.)
Presentations:	Debra Curle	Technology Help Desk
	Doug Nicholson	Facilities Coordinator

CALL TO ORDER

On Thursday, September 15, 2011, Secretary-Treasurer Cattani called the meeting to order at 9:30 a.m.

ELECTION OF TABLE OFFICERS

Secretary-Treasurer Cattani outlined the process for election of table officers.

a. Election of Chairperson

Secretary-Treasurer Cattani called for nominations for the position of Chairperson. Trustee Ballantyne was nominated by Trustee Calvert, seconded by Trustee Day. Trustee Ballantyne accepted the nomination. Secretary-Treasurer Cattani called a second time for nominations. Secretary-Treasurer Cattani called a third time for nominations. Trustee Ballantyne was declared elected by acclamation.

b. Election of Vice-Chairperson

Secretary-Treasurer Cattani called for nominations for the position of Vice-Chairperson. Trustee Pearson was nominated by Trustee Imrie, seconded by Trustee Montgomery. Trustee Pearson accepted the nomination. Secretary-Treasurer Cattani called a second time for nominations. Secretary-Treasurer Cattani called a third time for nominations. Trustee Pearson was declared elected by acclamation.

Trustee Ballantyne and Pearson thanked the trustees for their support.

Trustee Ballantyne assumed the Chair.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft agenda for September 15-16, 2011. Revisions were noted to the agenda and included a new action item, cancellation of the Technology report, carry-forward of committee reports from the June meeting to a future meeting, and new items under 11.00 General Discussion.

MOTION #102-2011: That the draft revised agenda for September 15-16, 2011 be approved.

Pearson
Montgomery
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft minutes for June 16-17, 2011.

MOTION #103-2011: That the draft meeting minutes of June 16-17, 2011 be approved.

Montgomery
Imrie
Carried

3.00 IN-CAMERA

MOTION #104-2011: That the Board move into in-camera session.

Pearson
Boulette
Carried

The Board moved into in-camera session at 9:41 a.m. on Thursday, September 15, 2011.

MOTION #105-2011: That the Board move out of in-camera session.

Boulette
Montgomery
Carried

The Board moved out of the in-camera session at 12:07 p.m. on Thursday, September 15, 2011.

Direction provided to the Board Chairperson.

MOTION #106-2011: That the Board move into in-camera session.

Montgomery
Calvert
Carried

The Board moved into in-camera session at 1:49 p.m. on Thursday, September 15, 2011.

MOTION #107-2011: That the Board move out of in-camera session.

Boulette
Calvert
Carried

The Board moved out of the in-camera session at 1:56 p.m. on Thursday, September 15, 2011.

4.00 DELEGATION/GUEST(S)

None.

5.00 ACTION ITEMS

a. Election of Committee Members

i. Board Sub-committees

The following Board sub-committees were reaffirmed:

- Finance Committee – Trustees Calvert, Imrie, Parenteau, and Chairperson Ballantyne.

- Policy Review Committee – Trustees Montgomery, Day, and Chairperson Ballantyne.

The Board also confirmed the Lobbying Committee.

MOTION #108-2011: That the Board sub-committees be reaffirmed as named.

Boulette
Montgomery
Carried

ii. Board Appointments

The following Board appointments were reaffirmed:

- Employee Pension Committee – Calvert, Imrie and Pearson.
- Support Staff Liaison Committee – Montgomery and Parenteau.
- Frontier Collegiate Institute School Committee – Pearson.
- Employee Benefits Committee – Ettawacappo.
- Nikanihk Ohci Foundation, Inc. Board of Directors:

Area 1 - Beardy
Area 2 - Parenteau
Area 3 - Boulette
Area 4 - Calvert
Area 5 - Ettawacappo

MOTION #109-2011: That the Board appointments be reaffirmed as named.

Montgomery
Day
Carried

b. Trip Requests

i. Cranberry Portage Elementary Blanket Request

Chairperson Ballantyne reviewed a request from Cranberry Portage Elementary for blanket travel to Creighton, Saskatchewan for the 2011-12 school year for sports activities.

MOTION #110-2011: That the Cranberry Portage Elementary School request for blanket approval to travel to Creighton, Saskatchewan for the 2011-12 school year for sports activities be approved.

Boulette
Calvert
Carried

ii. Wanipigow School, Ratification

Chairperson Ballantyne reviewed a request for ratification of a Wanipigow School outdoor education trip, taking place on September 15-18, 2011.

MOTION #111-2011: That the Wanipigow School outdoor educational trip to James Lake, Manitoba on September 15-18, 2011 be ratified.

Day
Montgomery
Carried

iii. Falcon Beach School

Chairperson Ballantyne reviewed a request for an outdoor wilderness trip scheduled for October 6-7, 2011.

MOTION #112-2011: That the Falcon Beach School outdoor wilderness trip request to travel to Star Lake, Manitoba on October 6-7, 2011 be approved.

Boulette
Day
Carried

c. Area 2 Advisory Committee Request

Chairperson Ballantyne reviewed a request from the Area 2 Advisory Committee seeking Board review of the School Committee Grant. The Board directed this topic to their Finance Committee. Correspondence will be forwarded to the Area 2 Advisory Committee on this topic.

d. Disbursements

Chairperson Ballantyne reviewed disbursements for the months of June, July, and August 2011.

MOTION #113-2011: That the June 2011 disbursements of \$11,721,650.93, July 2011 disbursements of \$9,680,029.81, and August 2011 disbursements of \$7,102,519.78 be approved.

Ettawacappo
Montgomery
Carried

e. Tenders

Chairperson Ballantyne reviewed tenders awarded since the June 2011 Board meeting.

MOTION #114-2011: That Tender #841 awarded to Saber Industries for San Antonio School basement classroom refurbish, Tender #843 awarded to Advantage Sport for Grand Rapids School gymnasium floor upgrade, and Tender #845 awarded to Henry's for technology (cameras, tripods, accessories) be approved.

Pearson
Imrie
Carried

f. Debenture By-Law D-11-1

Secretary-Treasurer Cattani read Debenture By-Law D-11-1 a first time long.

MOTION #115-2011: That Debenture By-Law D-11-1 as read long a first time be approved.

Pearson
Day
Carried

g. Request for Reserve Fund

Secretary-Treasurer Cattani requested the Board approve the establishment of a reserve, as per Section 200 of *The Public Schools Act*. This item was discussed under item 6.00 b. Finance Committee Report.

6.00

COMMITTEE REPORTS

a. Policy Review Committee

No report. The next meeting is scheduled for October 18-19, 2011 in the Board office in Winnipeg.

b. Finance Committee

Trustee Imrie reported on their meeting held September 15, 2011.

MOTION #116-2011: That the meal rates as outlined in Policy D.3.D-R. – Travel Expenses Regulation be revised as follows: Breakfast- \$10.00, Lunch \$13.00, Dinner \$22.00 effective October 1, 2011.

Calvert
Montgomery
Carried

MOTION #117-2011: That the pay scales for the Fiddling Program staff, as recommended by the Finance Committee, be approved.

Day
Boulette
Carried

MOTION #118-2011: That the employment contracts for the Chief Superintendent, Secretary-Treasurer, Area Superintendents, and Assistant Superintendents effective July 1, 2011 be approved.

Calvert
Montgomery
Carried

The committee discussed a request from Secretary-Treasurer Cattani to establish a reserve fund relative to the F.C.I. Hangar Project, based upon requirements of *The Public Schools Act*.

MOTION #119-2011: That the request to establish a reserve fund for Frontier School Division relative to the F.C.I. Hangar Project be approved.

Pearson
Calvert
Carried

The next meeting date(s) to be determined.

c. N.O.F.I. Committee

No report. The next meeting date(s) to be determined.

d. Support Staff Liaison Committee

No report. The next meeting is scheduled for September 19, 2011 in the Board office in Winnipeg.

e. Employee Pension Committee

No report. The next meeting is scheduled for October 24, 2011 in the Board office in Winnipeg.

f. Job Classification and Compensation Review Committee

No report. The next meeting is scheduled for September 22-23, 2011 in the Board office in Winnipeg.

g. Collective Bargaining

Discussion.

h. F.S.D./F.T.A. Liaison Committee

No report. The next meeting date is scheduled for Friday, November 4, 2011.

i. Employee Benefits Committee

No report. The next meeting is scheduled for October 25, 2011 in the Board office in Winnipeg.

7.00 CHAIRPERSON'S REPORT

a. Correspondence

Discussion.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. Technology Training (Timed Item, September 15, 9:00 a.m.)

Technology Help Desk support staff Curle provided an overview of the Microsoft Outlook email program.

b. Hippo Program Presentation (Timed Item, September 15, 2:45 p.m.)

Facilities Coordinator Nicholson presented information on the Hippo maintenance program.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. "Charting the Future"

i. Division Program Reports Schedule – 2010/11

Information.

b. Meetings and Travel

Information.

c. Attendance

Not available.

d. Bravos

Bravos were conveyed to staff and students who take part in the annual Apasapowin Canoe trip, to Principal Daisy Monias on receiving recognition from Women's Day, and to staff and community supporting the various graduation ceremonies held across the Division.

e. Enrollments

Information.

f. Articles

Information.

g. Correspondence

Information.

h. August 2011 Sessions

Discussion.

i. Fall By-Elections, Norway House

Chief Superintendent Derksen requested Board confirmation of direction to the Division Elections Team to hold a by-election for one (1) seat (non-reserve membership) for the Norway House School Authority.

MOTION #120-2011: That the request to hold a Fall By-Election for one (1) seat on the Norway House School Authority (non-reserve membership) be confirmed.

Day
Boulette
Carried

j. Berens River

Item discussed in-camera.

k. *The Preparing Students for Success Act*

Information.

l. Frontier Achievement Award, Wall of Fame

Discussion.

m. “We” Day Activities

Information.

9.02 Secretary-Treasurer’s Report

a. Finance

i. Outstanding Accounts

Information.

ii. Year End Audit

Information.

b. Facilities

Information.

c. Transportation

Information.

d. Trustee Professional Development

Information.

10.00 CONFERENCE/MEETING REPORTS

Committee reports for a future meeting include:

- Grand Rapids Culture Camp,
- Area Advisory Committee reports (Areas 1, 2).

11.00 GENERAL DISCUSSION

a. Division Office Board Room

A sub-committee of trustees and a staff person were named to discuss the Division Office Board room design. Trustees named include Ballantyne, Day, Calvert, Boulette and Pearson, and staff person Nicholson. A meeting will be set for some time during the November Board meeting to discuss this topic.

b. October 2011 Board Meeting/Visit

The Board confirmed their plans for a visit to Chan Kagha Otina Dakota Wayawa Tipi School on October 20, 2011.

c. November 2011 Board Meeting and Joint Meeting

Discussion and direction to administration.

d. School Committee Promotion

Discussion for November 2011 Joint meeting with Superintendents group.

e. Annual School Committee Conference 2012

Discussion. Topic for future meeting.

12.00 CORRESPONDENCE

Incoming

- a. Letter from Naomi Kruse, Executive Director/Advocacy Project Coordinator, Manitoba Association of Parent Councils to Cathy Fidlerchuk, Area 4 Superintendent, re 2011-12 School Membership Renewal.
- b. Letter from Gary Draper, Chairman of the Board, Fort La Bosse School Division to Minister of Justice, re Frustration in the Manitoba Judicial System.
- c. Electronic correspondence from The Manitoba School Boards Association, June 15, 2011 Email:
 - Newspaper clippings for June 8-15, 2011.
- d. Letter from Honourable Jim Rondeau, Chair, Healthy Child Committee of Cabinet/Minister responsible for Healthy Child Manitoba and Honourable Nancy Allan, Minister of Education, re Confirmation of Interest for PAX Good Behaviour Game (GBG) Pilot in Manitoba Schools for 2011-12 and 2012-13.
- e. Letter from Michael Ferchuk, President, Frontier Teachers' Association, re Thank you.
- f. Electronic correspondence from The Manitoba School Boards Association, June 23 Email:
 - E-bulletin for June 22, 2011,
 - Letter from Jean Oliver, Chair, Board of Trustees, Lord Selkirk School Division to Honourable Nancy Allan, Minister of Education, re Financial Support for Modern Student Information System,
 - Twitter Highlights for June 9-22, 2011.
- g. Letter from Aileen R. Coombs, Library Specialist, Mel Johnson School to Ray Derksen, Chief Superintendent, re Family Literacy Program.
- h. Letter from Darryl Gervais, Director Instruction, Curriculum and Assessment Branch, re "Grade 12 Current Topics in First Nations, Metis, and Inuit Studies: A Foundation for Implementation".
- i. Letter from Honourable Nancy Allan, Minister of Education to Ray Derksen, Chief Superintendent, re Technical Vocational Initiative – "Technical Vocational Equipment Upgrade" and "Professional Development Support" 2011-2012.
- j. Electronic correspondence from The Manitoba School Boards Association, June 30 Email:
 - Newspaper clippings for June 15-30, 2011.
- k. Electronic correspondence from The Manitoba School Boards Association, July 6 Email:
 - Newspaper clippings for June 11 to July 6, 2011,
 - Twitter Highlights for June 23 to July 6, 2011.
- l. Electronic correspondence from The Manitoba School Boards Association, July 19 Email:

- Letter from Jean Oliver, Chair, Board of Trustees, Lord Selkirk School Division to Minister Swan, Minister of Justice, re Frustration in the Manitoba Judicial System,
 - E-bulletin from Literacy Partners of Manitoba,
 - Memo from Robert Rivard, President, Manitoba School Boards Association, re Association Strategic Priorities, 2011-12,
 - Twitter Highlights for July 6-13, 2011.
- m. Electronic correspondence from The Manitoba School Boards Association, August 10 Email:
- Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re New Publication – “School Boards Matter to Everyone”,
 - Newspaper clippings for July 20 to August 10, 2011.
- n. Electronic correspondence from The Manitoba School Boards Association, August 17 Email:
- Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re Aboriginal Education Initiatives Deadline Reminder.
- o. Letter from Cranberry Portage Elementary Principal Grenier, August 17, 2011 re request for blanket trip approval.
- p. Pacer – September 2011.
- q. Electronic correspondence from The Manitoba School Boards Association, August 24 Email:
- Memo from Pamela Mountenay Cain, Chair, Coalition on Physical Punishment of Children and Youth and Dennise Albrecht, Joint Statement Secretariat, Children’s Hospital of Eastern Ontario, re Updates on Canadian and International Developments,
 - Two memos from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re 2011 Election Campaign,
 - Twitter Highlights for August 4-24, 2011.
- r. Letter from Honourable Nancy Allan, Minister of Education to Chairs of School Boards, re Bill 13 “The Preparing Students for Success Act”.
- s. Electronic correspondence from The Manitoba School Boards Association, August 31 Email:
- Farm to School Fundraising Information,
 - Grandmothers Summit poster, co-hosted by Gookomisag Odaokiitaanaawaa Mino Bimaadiziwin & Ka Ni Kanichihk Inc.,
 - FASD Conference Information and Registration Package,
 - Twitter Highlights for August 25-31, 2011,
 - Newspaper Clippings for August 3-31, 2011.
- t. Email from Hala Rozeik, The Learning Partnership, re 2011 Ultimate Dream Job Contest Information.
- u. Electronic correspondence from The Manitoba School Boards Association, September 7 Email:
- 2011-12 Learning Opportunities, Calendar of Events,
 - Early Learning and Care Election workshop hosted by the Manitoba Child Care Association,
 - E-bulletin for September 7, 2011,
 - Executive Highlights for September 6, 2011.

- Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re Election Update,
 - Newspaper clipping for August 31 to September 7, 2011,
 - Memo from Liz Peters, Public and Government Affairs Manager, CAA Manitoba and Donna Roed, Manager, Road Safety Programming, Manitoba Public Insurance, re School Patrol Program, Student Vote flyer,
 - Twitter Highlights for September 1-7, 2011,
 - Farm to School Manitoba Healthy Choice Fundraiser flyer,
 - Safe Schools Manitoba conference information.
- v. Fax from D. Buck, Deputy Mayor, Moose Lake Community Council, September 8, 2011 re Concern.
- w. Letter from P. Narth, Executive Director, Manitoba Advanced Education and Literacy, September 6, 2011 re Technical Vocational Initiative application (11 schools).
- x. Letter from P. Narth, Executive Director, Manitoba Advanced Education and Literacy, September 6, 2011 re F.C.I. Technical Vocational Initiative application.

MOTION #121-2011: That the correspondence be received.

Boulette
Imrie
Carried

MOTION #122-2011: That the meeting be adjourned.

Imrie

The meeting adjourned at 11:37 a.m. on Friday, September 16, 2011.