



MINUTES

BOARD OF TRUSTEES MEETING

FRONTIER SCHOOL DIVISION

30 SPEERS ROAD

WINNIPEG, MANITOBA

NOVEMBER 16-18, 2011

**EXECUTIVE SUMMARY
NOVEMBER 16-18, 2011
BOARD OF TRUSTEES MEETING**

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**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
NOVEMBER 16-18, 2011**

Present:

Linda Ballantyne	Area 2
Raymond Beardy	Area 1
Delores Boulette	Area 3
Donna Calvert	Area 4
Dennis Day	Area 5
Kathleen Ettawacappo	Area 5
Marg Imrie	Area 3
John Parenteau	Area 2
Marion Pearson	Area 4
Ray Derksen	Chief Superintendent
Gerald Cattani	Secretary-Treasurer
Debbie Laubmann	Assistant to Chief Superintendent

Absent:

Graeme Montgomery	Area 1 (November 16-18, 2011 – Excused Absence)
Gerald Cattani	November 16, 2011 (Regrets)
Marion Pearson	Area 4 (November 18, 2011 – arrived 9:30 a.m. – Excused Absence)

**Delegation(s)/
Guest(s):**

University of Manitoba

Dr. Robert Macmillan	Dean of Education
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Fox Lake Cree Nation

Chief Shirley Neepin	
Councillor Lena Spence-Hanson	
Councillor Andrew Wavey	
Lloyd Kirkness	Band Manager
Russell Sinclair	Principal/Director
Victoria Henderson	Director of Operations

Deloitte

Jason Treloar	
Jeff Martin	
Dave Morrison	Assistant Secretary-Treasurer

Recognition Awards Companies

Natalie Faria Rembrandt Awards Mfg. Ltd.
Scott Shippam Shippam & Associates
Carla Hogue Shippam & Associates

Janina Goldenstein Human Resources Coordinator

Joint Meeting Participants (November 16, 2011):

Arnold Dysart Area 1 Superintendent
Karen Crozier Area 2 Superintendent
Cam Giavedoni Area 3 Superintendent
Cathy Fidierchuk Area 4 Superintendent
David Swanson Area 5 Superintendent
Don McCaskill Assistant Superintendent, Senior Years & Careers
Program
Bradley Hampson Assistant Superintendent, Technology
Sandra Herbst Presenter

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 8:51 a.m. on Wednesday, November 16, 2011. The Board then moved to Item 8.00 of the meeting agenda.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft agenda for November 16-18, 2011. Additional items were included on the agenda (5.00 c. – Wanipigow School Committee Constitution and Terms of Reference, and 11.00 c. – Annual School Committee Conference).

MOTION #139-2011: That the draft revised agenda for November 16-18, 2011 be approved.

Imrie
Boulette
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft minutes for October 20-21, 2011.

MOTION #140-2011: That the draft meeting minutes of October 20-21, 2011 be approved.

Beardy
Parenteau
Carried

3.00 IN-CAMERA

MOTION #141-2011: That the Board move into in-camera session.

Boulette
Pearson
Carried

The Board moved into in-camera session at 9:11 a.m. on Thursday, November 17, 2011.

MOTION #142-2011: That the Board move out of in-camera session.

Calvert
Boulette
Carried

The Board moved out of the in-camera session at 10:41 a.m. on Thursday, November 17, 2011.

4.00 DELEGATION/GUEST(S)

a. University of Manitoba, Faculty of Education Dean (Timed Item, November 17, 2011, 2:30 p.m.)

Chairperson Ballantyne welcomed Faculty of Education Dean Dr. Robert Macmillan to the meeting. The Dean reviewed teacher education training at the University of Manitoba and possible partnerships with the Division.

b. Fox Lake Cree Nation (Timed Item, November 18, 2011, 9:00 a.m.)

Chairperson Ballantyne welcomed Chief Shirley Neepin, Councillors and staff to the meeting. The First Nation discussed their interest in the Division providing educational services to their First Nation.

5.00 ACTION ITEMS

a. Audit 2010/11 (Timed Item, Friday, November 18, 2011, 10:00 a.m.)

Chairperson Ballantyne welcomed Assistant Secretary-Treasurer Morrison, and Deloitte representatives Jason Treloar and Jeff Martin who presented the 2010/11 Frontier School Division Financial Audit for Board approval.

MOTION #143-2011: That the audited financial statements for Frontier School Division for the year ended June 30, 2011 be approved.

Imrie
Boulette
Carried

The Board will appoint the Division's auditor at their December meeting.

b. Trip Requests

i. Gillam School

Chairperson Ballantyne reviewed a request from Gillam School for seven (7) Grades 11-12 students to travel to Athens, Greece and Turkey on March 22-April 14, 2012.

MOTION #144-2011: That the Gillam School trip request for seven (7) Grades 11-12 students to travel to Athens, Greece and Turkey on March 22-April 14, 2012 be approved.

Calvert
Day
Carried

ii. Helen Betty Osborne Ininiw Education Resource Centre

Chairperson Ballantyne reviewed a request from Helen Betty Osborne Ininiw Education Resource Centre for ten-twelve (10-12) Grades 9-12 students to travel to Creighton, Saskatchewan on December 9-10, 2011.

MOTION #145-2011: That the Helen Betty Osborne Ininiw Education Resource Centre trip request for ten-twelve (10-12) Grades 9-12 students to travel to Creighton, Saskatchewan on December 9-10, 2011 be approved.

Day
Beardy
Carried

c. School Committee Constitutions and Terms of References

Chairperson Ballantyne reviewed requests for approval of revisions to Constitutions and Terms of References for Matheson Island, Gypsumville, Rorketon, Duck Bay and Wanipigow school committees.

MOTION #146-2011: That revisions to the Constitutions and Terms of References for Matheson Island, Gypsumville, Rorketon, Duck Bay, and Wanipigow school committees be approved.

Boulette
Imrie
Carried

d. Recognition Awards Program (Timed Item, November 18, 2011, 1:00 p.m. – 3:00 p.m.)

Chairperson Ballantyne welcomed Human Resources Coordinator Goldenstein, and representatives from two recognition awards companies to the meeting; Rembrandt Awards Manufacturing Ltd., and Shippam and Associates. Each company presented information to the Board on their recognition awards program and services.

MOTION #147-2011: That Shippam & Associates be contacted to provide recognition awards program services to the Division.

Day
Boulette
Carried

Administration will meet with the company to begin processes and implementation of services for employee recognition awards. School Committee recognition awards will be implemented in fall of 2012.

e. Disbursements

Chairperson Ballantyne reviewed disbursements for the month of October 2011.

MOTION #148-2011: That the October 2011 disbursements of \$8,723,485.88 be approved.

Parenteau
Ettawacappo
Carried

6.00

COMMITTEE REPORTS

a. Policy Review Committee

No report. The meeting scheduled for November 15, 2011 was rescheduled to December 14, 2011.

b. Finance Committee

Chairperson Imrie reported on their meeting held November 18, 2011.

MOTION #149-2011: That the request from the Finance Committee to increase the School Committee Grant thirty percent (30%), effective immediately, be approved.

Boulette
Pearson
Carried

An announcement will be distributed soon.

The next meeting is scheduled for some time during the December 2011 Board meeting.

c. N.O.F.I. Committee

Board of Directors Boulette reported on their meeting held November 16, 2011. Their next meeting is scheduled for some time during the December 2011 Board meeting.

d. Support Staff Liaison Committee

No report. The next meeting is scheduled for December 12, 2011.

e. Employee Pension Committee

Trustee Imrie was selected as Chairperson of this committee. Chairperson Imrie reported on their meeting held October 24, 2011.

MOTION #150-2011: That amendment to the “Retirement Plan for Employees of Frontier School Division” Plan Text which includes legislated changes and general clean up, as recommended by the Employee Pension Committee, be approved.

Pearson
Calvert
Carried

The next meeting is scheduled for Friday, January 27, 2012 in the Winnipeg office.

f. Job Classification and Compensation Review Committee

Chairperson Pearson provided the Board with a final report of work completed by the Job Classification and Compensation Review Committee. The report included recommendations to the Frontier School Board.

MOTION #151-2011: That the recommendations of the Job Classification and Compensation Review Committee, as reported by Chairperson Pearson, be approved.

Parenteau
Beardy
Carried

Chairperson Ballantyne thanked Chairperson Pearson and the work of the committee. A letter of appreciation will be forwarded to the committee members.

Communication on this topic will be forwarded to staff.

g. Collective Bargaining

Discussion.

h. F.S.D./F.T.A. Liaison Committee

Trustee Boulette, with assistance from Derksen and Cattani, reported on the meeting held November 4, 2011. The next meeting is scheduled for Friday, February 3, 2012 at 1:00 p.m. in the Winnipeg office.

i. Employee Benefits Committee

Secretary-Treasurer Cattani provided a report of the meeting held October 25, 2011.

MOTION #152-2011: That the draft Employee Benefits Committee Terms of Reference be approved.

Parenteau
Imrie
Carried

The next meeting date for the Employee Benefits Committee is April 26, 2012.

7.00 CHAIRPERSON'S REPORT

a. November 2011 Board Meeting and Joint Meeting with Staff

Discussion regarding the recent meeting with the Superintendents' group.

b. Manitoba School Boards Association

Discussion and direction to administration.

c. Correspondence

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. Joint Meeting with Superintendents Group (Timed Item, November 16, 2011)

Chairperson Ballantyne welcomed Area and Assistant Superintendents to the meeting. The Board and staff participated in a one-day joint meeting focusing on topics including "Becoming an Assessment Literate Board" as presented by Sandra Herbst, effective schools, and "Charting the Future".

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. "Charting the Future"

i. Division Program Reports Schedule – 2010/11

Information.

b. Meetings and Travel

Information.

c. Attendance

Information.

d. Bravos

Bravos were conveyed to Assistant Superintendent McCaskill and all those who supported the recent and success Expanded Options Program. Over 300 students across the Division were involved in the program.

e. Enrollments

Information.

f. Articles

Information.

g. Correspondence

Information.

h. Fall 2011 By-Elections Report

Information.

9.02 Secretary-Treasurer's Report

a. Finance

i. Outstanding Accounts

Information.

b. Facilities

Information.

c. Transportation

Information.

d. Trustee Professional Development

Information.

e. Employee Benefits Committee Report

Report provided under Item 6.00 i.

10.00 CONFERENCE/MEETING REPORTS

None.

11.00 GENERAL DISCUSSION

a. June 2012 Board Meeting Dates

The Board meeting dates for June 2012 have been changed and will be held Monday, June 11, and Tuesday, June 12, 2012.

b. January 2012 Board Meeting

Discussion and direction for planning to administration.

c. 34th Annual School Committee Conference

Discussion.

12.00 CORRESPONDENCE

Incoming

- a. Letter from Chief Superintendent Derksen to Chief Ron Evans, Norway House Cree Nation re meeting held August 2011.
- b. Letter from Dino Altieri, Acting Director, Aboriginal Education Directorate to Superintendents of Schools, re Information Session on Respect In School Curriculum Training Program.
- c. Electronic correspondence from The Manitoba School Boards Association, October 19, 2011 Email:
 - Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re 2010-2011 Committee Member Survey Results,
 - Memo from Heather Demetriooff, Associate Director, Manitoba School Boards Association, re Education Finance Workshop Reminder,
 - Letter from Robert Rivard, President, Manitoba School Boards Association to Honourable Greg Selinger, Premier of Manitoba, re Congratulations on Electoral Success,
 - Second notice for call for presentations from Manitoba Education Research Network,
 - Newspaper clippings for October 12-19, 2011.
- d. Electronic correspondence from The Manitoba School Boards Association, October 26 Email:

- Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re Student Citizenship and Young Community Leader Awards,
 - E-bulletin for October 26, 2011,
 - Newspaper clippings for October 19-26, 2011,
 - Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re Nominations for the Premier Award for School Board Innovation,
 - Intervention Workshop Poster with Dr. Marilee Sprenger from Winnipeg School Division,
 - Twitter Highlights for October 13-26, 2011.
- e. Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re Distribution of “School Board Member Handbook”.
- f. Letter from Davin Mekish, Student from Minegoziibe Anishinabe School to Cam Giavedoni, Area 3 Superintendent, re Encounters with Canada.
- g. Letter from Jake McKay, Student from Minegoziibe Anishinabe School to Cam Giavedoni, Area 3 Superintendent, re Encounters with Canada.
- h. Thank you letters from students who participated in Encounters with Canada:
- Helen Betty Osborne Ininiw Education Resource Centre Encounters Participants: Mitchell Simpson, Logan Tait-Reaume, Marcus Budd, Meridith Boulette, Tyler Henry.
- i. Electronic correspondence from The Manitoba School Boards Association, September 21 Email:
- Newspaper clippings for September 14-21, 2011,
 - Twitter Highlights for September 15-21, 2011,
 - Get in the Zone – School Safety Zones from CAA.
- j. Letter from Carol Bellringer, Auditor General to Ray Derksen, Chief Superintendent, re Senior Management Expenses Audit.
- k. Letter from Ray Derksen, Chief Superintendent to Norway House Cree Nation, Aboriginal Affairs and Northern Development Canada, and Manitoba Education re October 31, 2011 Meeting.
- l. Letter from Naomi Kruse, Executive Director, Manitoba Association of Parent Councils, re Membership Reminder Notice.
- m. Letter from Alexis Courchene, Student from Wanipigow School to Cam Giavedoni, Area 3 Superintendent, re Encounters with Canada.
- n. Letter from Daryl Gervais, Director, Instruction, Curriculum Branch, re Arts Education Framework of Outcomes Documents.

Outgoing

- a. Letter from Linda Ballantyne, Chairperson to Principals, Area and Assistant Superintendents, Consultants, Governance Support Officers, Program Coordinators and School Committee Members, re “Charting the Future” document. (Distribution list attached to memo).

- b. Letter from Linda Ballantyne, Chairperson to Outside Agencies, Chiefs and Councils and Mayors and Community Councils, re “Charting the Future” document. (Distribution list attached to memo).

MOTION #153-2011: That the correspondence be received.

Pearson
Beardy
Carried

MOTION #154-2011: That the meeting be adjourned.

Pearson

The meeting adjourned at 3:40 p.m. on Friday, November 18, 2011.