



**MINUTES**

**BOARD OF TRUSTEES MEETING**

**FRONTIER SCHOOL DIVISION**

**AREA 1 OFFICE**

**THOMPSON, MANITOBA**

**JANUARY 20, 2012**

**EXECUTIVE SUMMARY  
JANUARY 20, 2012  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Special Leave Applications	2	Approved
Outstanding Contribution Award – School Committee Members	3	Approved
School Trip Requests		
i.    Waterhen School	3	Approved
ii.   Falcon Beach School	4	Approved
Disbursements	4	Approved
Gillam School Trip – Date Change	4	Approved
<b>COMMITTEE REPORTS</b>		
Policy Review Committee – Policies, Regulations or Exhibits	5	Information
	5	Approved
<b>CHAIRPERSON’S REPORT</b>		
	6	Information
<b>EDUCATION AND BOARD DEVELOPMENT</b>		
	7	No items
<b>ADMINISTRATION REPORTS</b>		
Chief Superintendent	7	Information
Secretary-Treasurer	8	Information
<b>CONFERENCE/MEETING REPORTS</b>		
	8	No reports
<b>GENERAL DISCUSSION</b>		
Frontier Achievement Award	8	Information
	8	Approved
<b>CORRESPONDENCE</b>		
	9	Received
<b>ADJOURNMENT</b>		
	10	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
AREA 1 OFFICE  
THOMPSON, MANITOBA  
JANUARY 20, 2012**

<b>Present:</b>	Linda Ballantyne	Area 2
	Delores Boulette	Area 3
	Dennis Day	Area 5
	Kathleen Ettawacappo	Area 5
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Marion Pearson	Area 4
	Ray Derksen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
<b>Absent:</b>	Raymond Beardy	Area 1 – Excused Absence, Sick
	John Parenteau	Area 2 – Excused Absence, Vehicle Problems
	Donna Calvert	Area 4 – Excused Absence, Work Commitment

**CALL TO ORDER**

Chairperson Ballantyne called the meeting to order at 8:38 a.m. on Friday, January 20, 2012.

**1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft agenda for January 20, 2012. Additional items were included to the Chairperson's report (M.S.B.A. Student Awards), Action Item 5.00 E. Gillam School Trip Date Change, and Item 11.00 General Discussion.

**MOTION #01-2012:** That the draft revised agenda for January 20, 2012 be approved.

Boulette  
Imrie  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft minutes for December 15-16, 2011.

**MOTION #02-2012:** That the draft meeting minutes of December 15-16, 2011 be approved.

Montgomery  
Imrie  
Carried

**3.00 IN-CAMERA**

**MOTION #03-2012:** That the Board move into in-camera session.

Ettawacappo  
Montgomery  
Carried

The Board moved into in-camera session at 8:40 a.m. on Friday, January 20, 2012.

**MOTION #04-2012:** That the Board move out of in-camera session.

Boulette  
Pearson  
Carried

The Board moved out of the in-camera session at 9:34 a.m. on Friday, January 20, 2012.

**4.00 DELEGATION/GUEST(S)**

None.

**5.00 ACTION ITEMS**

**a. Special Leave Applications**

Chairperson Ballantyne reviewed Policy E.3.N – Special Leave – Teaching Staff, and recommendations of the sub-committee consisting of Trustees Imrie and Pearson, Frontier Teachers’ Association representatives Ferchuk and Pierce, and Chief Superintendent Derksen.

The sub-committee recommended approval of the special leave applications, with one exception noted, for the 2012-13 school year.

**MOTION #05-2012:** That the recommendation of the sub-committee be approved.

Pearson  
Day  
Carried

Applicants will be notified as per Division policy.

**b. Outstanding Contribution Award – School Committee Members**

Chairperson Ballantyne reviewed criteria information for the Award. A sub-committee of three trustees (Day, Ettawacappo, Boulette) reviewed nominations for 2012 and forwarded their recommendation to the Board.

**MOTION #06-2012:** That the recommendation of the sub-committee for the Award for Outstanding Contribution – School Committee members be accepted.

Montgomery  
Imrie  
Carried

The recipient will be notified, and the award will be presented at the 34<sup>th</sup> Annual School Committee Conference, February 2012 in Winnipeg.

**c. School Trip Requests**

**i. Waterhen School**

Chairperson Ballantyne reviewed a request from Waterhen School for fifteen (15) students in Grades 6-9 travel to Quebec City, Province of Quebec on April 18-24, 2012.

**MOTION #07-2012:** That the Waterhen School trip request for fifteen (15) students to travel to Quebec City, Province of Quebec on April 18-24, 2012 be approved.

Day  
Ettawacappo  
Carried

**ii. Falcon Beach School (2)**

Chairperson Ballantyne reviewed two outdoor wilderness/cultural activity trip requests from Falcon Beach School: March 17-22, 2012 for nine (9) students to travel to Fernie, British Columbia; and June 19-21, 2012 for nine (9) students to travel to Experimental Lakes, Ontario.

**MOTION #08-2012:** That the Falcon Beach School trip request for nine (9) students to travel to Fernie, British Columbia on March 17-22, 2012 be approved.

Montgomery  
Pearson  
Carried

**MOTION #09-2012:** That the Falcon Beach School trip request for nine (9) students to travel to Experimental Lakes, Ontario on June 19-21, 2012 be approved.

Day  
Ettawacappo  
Carried

**d. Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of December 2011.

**MOTION #10-2012:** That the December 2011 disbursements of \$10,304,651.05 be approved.

Montgomery  
Imrie  
Carried

**e. Gillam School Trip – Date Change**

Chairperson Ballantyne reviewed a letter received from the Gillam School Trip planners requesting a change in date to their trip previously approved in November 2011.

**MOTION #11-2012:** That the dates for the Gillam School Trip request for seven (7) Grades 11-12 students to travel to Greece and Turkey on March 21, 2012 to April 3, 2012 be approved.

Pearson  
Imrie  
Carried

**6.00 COMMITTEE REPORTS**

**a. Policy Review Committee**

Chairperson Montgomery provided a report of their meeting held January 18, 2012 in Thompson.

**MOTION #12-2012:** That the following policies, regulations or exhibits as noted be approved for implementation:

- E.4.B – Supervision and Evaluation – Support Staff
- G.1.H-R – Reporting a Child in Need of Protection Regulation
- E.2.I – Housing Allowance – Teaching Staff
- E.1.P – Awards Program – Employees
- G.1.J-R – Emergency Evaluation (Fire Drills) Regulation;

And further that the following revised or new policies, regulations or exhibits as noted be approved for distribution and comment:

- E.4.C – Merit Increases – Support Staff
- E.1.J – Anniversary Date – Support Staff
- E.4.D – Professional Learning
- E.1.B.1 – Staff Conduct

Imrie  
Pearson  
Carried

Correspondence will be forwarded to staff and school committees.

**b. Finance Committee**

No report. The next meeting is to be scheduled for some time during the February 2012 Board meeting.

**c. N.O.F.I. Committee**

No report. The next meeting is to be scheduled for some time during the February 2012 Board meeting.

**d. Support Staff Liaison Committee**

No report. The next meeting takes place on April 11, 2012.

**e. Employee Pension Committee**

No report. The next meeting is scheduled for January 27, 2012.

**f. Collective Bargaining**

Discussion.

**g. F.S.D./F.T.A. Liaison Committee**

No report. The next meeting is scheduled for Friday, February 3, 2012.

**h. Employee Benefits Committee**

No report. The next meeting is scheduled for April 26, 2012.

**7.00**

**CHAIRPERSON'S REPORT**

**a. 34<sup>th</sup> Annual School Committee Conference – Board Report**

Discussion. Administration to include new text as directed.

**b. Manitoba School Boards Association**

**i. January 18, 2012 Region 4 Teleconference**

Discussion.

**ii. Long Service**

Information.

**iii. Student Awards Nominations**

Derksen, Day and Imrie to meet via teleconference on January 24, 2012 at 3:00 p.m. to review and select nominations for the M.S.B.A. student awards.

**c. May 2012 Joint Meeting with Superintendents**

Discussion and direction to administration.

**d. O-Pipon-Na-Piwin Cree Nation Meeting (January 18, 2012)**

Discussion.

**e. Correspondence**

Information.

**8.00 EDUCATION AND BOARD DEVELOPMENT**

None.

**9.00 ADMINISTRATION REPORTS**

**9.01 Chief Superintendent's Report**

**a. "Charting the Future"**

**i. Division Program Reports Schedule – 2010/11**

Information.

**b. Meetings and Travel**

Information.

**c. Attendance**

Information.

**d. Bravos**

Bravos were conveyed to all music teachers in the Division for their efforts and supports to students and staff in the various Christmas concerns held across the Division.

**e. Enrollments**

Information.

**f. Articles**

Information.

**g. Correspondence**

Information.

**9.02 Secretary-Treasurer's Report**

**a. Finance**

**i. Outstanding Accounts**

Information.

**ii. 2012/13 Budget**

Information.

**b. Facilities**

Information.

**c. Transportation**

No report.

**d. Trustee Professional Development**

Information.

**e. D-Grants**

Information.

**10.00 CONFERENCE/MEETING REPORTS**

None.

**11.00 GENERAL DISCUSSION**

**a. Frontier Achievement Award**

Trustees Boulette reported on the teleconference held January 16, 2012.

**MOTION #13-2012:** That the two nominations received for the 2012 Frontier Achievement Award be accepted.

Day  
Pearson  
Carried

Chairperson Ballantyne will notify the award recipients.

Discussion regarding a draft Frontier Achievement Award policy.

**b. School and Community Visits and Meetings (January 19)**

Discussion regarding the school visits and informal meetings held in Pikwitonei, Thicket Portage and Wabowden.

**c. Conciliation**

Discussion.

**12.00 CORRESPONDENCE**

**Incoming**

- a. Electronic correspondence from The Manitoba School Boards Association, December 14, 2011 Email:
  - Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re Class Size Research,
  - Canadian School Boards Association holiday card,
  - E-bulletin for December 14, 2011,
  - Newspaper clippings for December 6-14, 2011,
  - Twitter Highlights for November 24 – December 14, 2011.
- b. Electronic correspondence from The Manitoba School Boards Association, December 21 Email:
  - The Manitoba Education Research Network call for presentations, re Call for Presentations,
  - Newspaper clippings for December 14-21, 2011,
  - Women’s Issues Symposium Program.
- c. Electronic correspondence from The Manitoba School Boards Association, January 4, 2012 Email:
  - Twitter Highlights for December 15 – January 4, 2012,
  - The Early Development Instrument Teacher newsletter – Winter 2012,
  - E-bulletin for January 4, 2012,
  - Memo from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, re Long Service Award,
  - MASBO Ed Finance presentation from November 25 workshop.
- d. Christmas Cards from the following:
  - Hugh McFadyen, Leader of the Official Opposition,
  - Area 4 Office.

**Outgoing**

- a. Letter from Linda Ballantyne, Chairperson to Outside Agencies and Chiefs and Councils, re 2012 Annual School Committee Conference (Distribution list attached).

**MOTION #14-2012:** That the correspondence be received.

Montgomery  
Ettawacappo  
Carried

**MOTION #15-2012:** That the meeting be adjourned.

Montgomery

The Board thanked Area Superintendent Dysart and his staff for their assistance and support with their various meetings and visits to Area 1 communities.

The meeting adjourned at 12:17 p.m. on Friday, January 20, 2012.