



MINUTES

BOARD OF TRUSTEES MEETING

FRONTIER SCHOOL DIVISION

30 SPEERS ROAD

WINNIPEG, MANITOBA

DECEMBER 15-16, 2011

**EXECUTIVE SUMMARY
DECEMBER 15-16, 2011
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Appointment of Auditor	3	Approved
San Antonio School Committee Constitution and Terms of Reference	3	Approved
Disbursements	3	Approved
Request for Religious Instruction	4	Approved
Trip Requests		
i. Joseph H. Kerr School	4	Approved
ii. Frontier Collegiate Institute	4	Approved
Dental Benefits Plan	5	Referred
COMMITTEE REPORTS		
Support Staff Liaison Committee Recommendations	5	Information
	5	Approved
CHAIRPERSON'S REPORT		
	6	Information
EDUCATION AND BOARD DEVELOPMENT		
	6	Information
ADMINISTRATION REPORTS		
Chief Superintendent	7	Information
Secretary-Treasurer	8	Information
CONFERENCE/MEETING REPORTS		
	8	No Reports
GENERAL DISCUSSION		
	8	Information
CORRESPONDENCE		
	9	Received
ADJOURNMENT		
	10	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
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Present:

Linda Ballantyne	Area 2
Raymond Beardy	Area 1
Delores Boulette	Area 3
Donna Calvert	Area 4
Dennis Day	Area 5
Kathleen Ettawacappo	Area 5
Marg Imrie	Area 3
Graeme Montgomery	Area 1
John Parenteau	Area 2
Marion Pearson	Area 4
Ray Derksen	Chief Superintendent
Gerald Cattani	Secretary-Treasurer
Debbie Laubmann	Assistant to Chief Superintendent

Absent:

Dennis Day	Area 5 (December 15, 2011 – Excused Absence, Work Commitment)
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Delegations/Guests:

Manitoba School Boards Association

Hugh Coburn	Past President
Vaughn Wadelius	Region 4 Director
George Coupland	Labour Relations Director

Presenters:

Cathy Fidierchuk	Area 4 Superintendent
Karen Crozier	Area 2 Superintendent

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:12 a.m. on Thursday, December 15, 2011.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft agenda for December 15-16, 2011. New items were added to the agenda under Item 11.00 General Discussion.

MOTION #155-2011: That the draft revised agenda for December 15-16, 2011 be approved.

Montgomery
Imrie
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft minutes for November 16-18, 2011.

MOTION #156-2011: That the draft meeting minutes of November 16-18, 2011 be approved.

Pearson
Ettawacappo
Carried

3.00 IN-CAMERA

MOTION #157-2011: That the Board move into in-camera session.

Pearson
Beardy
Carried

The Board moved into in-camera session at 9:19 a.m. on Thursday, December 15, 2011.

MOTION #158-2011: That the Board move out of in-camera session.

Boulette
Calvert
Carried

The Board moved out of the in-camera session at 11:08 a.m. on Thursday, December 15, 2011.

MOTION #159-2011: That a Section 92 Hearing, to take place at a Special Meeting of the Board on January 5, 2012, be approved.

Boulette
Montgomery
Carried

Direction was provided to the Division's Negotiation Team.

4.00 DELEGATION/GUEST(S)

a. Manitoba School Boards Association (Timed Item, December 16, 2011)

Chairperson Ballantyne welcomed Past President Hugh Coburn, Region 4 Director Vaughn Wadelius, and Director of Labour Relations George Coupland to the meeting. The President reviewed the association's strategic priorities and the Division reviewed priorities outlined in "Charting the Future".

5.00 ACTION ITEMS

a. Appointment of Auditor

Chairperson Ballantyne reviewed provincial legislation regarding the appointment of an auditor.

MOTION #160-2011: That the Board approve the accounting firm of Deloitte as Division auditor for the 2011/12 year.

Imrie
Boulette
Carried

This direction will be forwarded to the Minister of Education as per *The Public Schools Act*.

b. San Antonio School Committee Constitution and Terms of Reference

Chairperson Ballantyne reviewed a request for approval of revisions to the San Antonio School Committee Constitution and Terms of Reference.

MOTION #161-2011: That revisions to the San Antonio School Committee Constitution and Terms of Reference be approved.

Boulette
Imrie
Carried

c. Disbursements

Chairperson Ballantyne reviewed disbursements for the month of November 2011.

MOTION #162-2011: That the November 2011 disbursements of \$10,197,718.22 be approved.

Beardy
Montgomery
Carried

d. Request for Religious Instruction

Chairperson Ballantyne reviewed a petition for religious instruction from parents of students in Grand Rapids School.

MOTION #163-2011: That the request for religious instruction at Grand Rapids School for the 2011/12 school year be approved.

Boulette
Ettawacappo
Carried

e. Trip Requests

i. Joseph H. Kerr School

Chairperson Ballantyne reviewed a request from Joseph H. Kerr School for twelve (12) Grades 10-11 students to travel to Italy and Greece on March 22-31, 2012.

MOTION #164-2011: That the Joseph H. Kerr School trip request for twelve (12) Grades 10-11 students to travel to Italy and Greece on March 22-31, 2012 be approved.

Pearson
Boulette
Carried

ii. Frontier Collegiate Institute

Chairperson Ballantyne reviewed a request from Frontier Collegiate Institute for twenty (20) students in Grades 9-12 to travel to Duck Lake, Saskatchewan on February 17-18, 2012.

MOTION #165-2011: That the Frontier Collegiate Institute trip request for twenty (20) Grades 9-12 students to travel to Duck Mountain Provincial Park, Saskatchewan on February 17-18, 2012 be approved.

Ettawacappo
Calvert
Carried

f. Dental Benefits Plan

Chairperson Ballantyne reviewed a request from the Employee Benefits Committee for enhancements to the MSBA/MTS Dental Plan. This topic was referred to the Finance Committee.

6.00 COMMITTEE REPORTS

a. Policy Review Committee

No report. The committee will meet on Wednesday, January 18, 2012 in Thompson.

b. Finance Committee

Chairperson Imrie reported on their meeting held December 15, 2011. The next meeting is scheduled for some time during the January 2012 Board meeting.

c. N.O.F.I. Committee

Board of Directors Boulette reported on their meeting held December 15, 2011.

d. Support Staff Liaison Committee

Trustee Parenteau with assistance from Derksen reported on the meeting held December 12, 2011.

MOTION #166-2011: That the request from the Support Staff Liaison Committee for a cost of living allowance for non-union support staff as follows:

- 2% July 1, 2011,
- 2% July 1, 2012,
- 2% July 1, 2013;

and Further That one (1) additional day be included to item B. Family Sick Leave, noted in Policy E.3.M – Sick Leave - Support Staff, be approved.

Montgomery
Parenteau
Carried

A Special Announcement will be communicated to non-union support staff.

The next meeting is scheduled for April 11, 2012.

e. Employee Pension Committee

No report. The next meeting is scheduled for Friday, January 27, 2012.

f. Collective Bargaining

Discussion.

g. F.S.D./F.T.A. Liaison Committee

No report. The next meeting is scheduled for Friday, February 3, 2012 at 1:00 p.m. in the Winnipeg office.

h. Employee Benefits Committee

No report. The next meeting is scheduled for April 26, 2012 in the Winnipeg Office.

7.00 CHAIRPERSON'S REPORT

a. Council of Ministers of Education Conference

Discussion.

b. Manitoba School Boards Association

Discussion and direction to administration.

c. Correspondence

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. "Charting the Future" – English Language Arts Report (Timed Item, December 15, 2011)

Chairperson Ballantyne welcomed Area Superintendent Fidierchuk to the meeting. Fidierchuk provided a report on English Language Arts.

- b. **“Charting the Future” – Student Services Report** (Timed Item, December 16, 2011)

Chairperson Ballantyne welcomed Area Superintendent Crozier to the meeting. Crozier provided a report on Student Services.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent’s Report

- a. **“Charting the Future”**

- i. **Division Program Reports Schedule – 2010/11**

- Information.

- b. **Meetings and Travel**

- Information.

- Derksen confirmed direction from the Board regarding program reports and area reports on schools.

- c. **Attendance**

- Information.

- d. **Bravos**

- Bravos were conveyed to Work Education Coordinator McGillvray on his role planning and facilitating 164 students and staff from 10 schools to attend “We Day” on November 23, 2011.

- e. **Enrollments**

- Information.

- f. **Articles**

- Information.

- g. **Correspondence**

- Information.

h. Board Room Design

Information.

9.02 Secretary-Treasurer's Report

a. Finance

i. Outstanding Accounts

Information.

b. Facilities

Information.

c. Transportation

Information.

d. Trustee Professional Development

Information.

10.00 CONFERENCE/MEETING REPORTS

No reports.

11.00 GENERAL DISCUSSION

a. January 2012 Board Meeting

Discussion and direction to administration.

b. Student Entertainment – Annual School Committee Conference

Discussion and direction to administration.

c. Frontier Achievement Award Wall

Direction provided to administration regarding the Frontier Achievement Award graphic. Trustees Boulette, Calvert and Beardy were selected to sit on the Frontier Achievement Award panel of judges to review nominations for the 2012 award.

d. Special Leave Sub-Committee

Trustees Pearson and Imrie were selected to sit on the sub-committee. Administration will confirm Frontier Teacher Association representatives and arrange a meeting in early January 2012.

e. Outstanding Contribution Award – School Committees

Trustees Boulette, Day and Ettawacappo were selected to sit on the subcommittee to review nominations for this award. A teleconference meeting will be held in early January 2012 to review nominations.

12.00 CORRESPONDENCE

Incoming

- a. Letter from Preston Nepinak, Student from Minegoziibe Anishinabe School to Cam Giavedoni, Area 3 Superintendent, re Encounters with Canada.
- b. Electronic correspondence from The Manitoba School Boards Association, November 9, 2011 Email:
 - Memo from Heather Demetriooff, Associate Director, Manitoba School Boards Association, re Booking Hotel Rooms for 2012 Annual Conference,
 - E-bulletin for November 9, 2011,
 - Newspaper clippings for October 26 – November 9, 2011,
 - Twitter Highlights for October 27 – November 9, 2011.
- c. Memo from Danielle Parent, Education Officer, French Language Division, re French Second Language Revitalization Program.
- d. Electronic correspondence from The Manitoba School Boards Association, November 26 Email:
 - Press Release from Canadian Education Association,
 - Executive Highlights for November 14, 2011,
 - Memo from Hugh Coburn, Chair, Nominating Committee, Manitoba School Boards Association, re First Call for Nominations,
 - Newspaper clippings for November 9-16, 2011,
 - Press Release from River East Transcona School Division,
 - Write on the Lake writing contest information package.
- e. Letter from Ray Derksen, Chief Superintendent to Dallas Muir, Principal, Office of the Auditor General Manitoba, re Senior Management Expenses Audit.
- f. Electronic correspondence from The Manitoba School Boards Association, November 30 Email:
 - Memo from Rene Appelmans, Secretary-Treasurer, The Winnipeg School Division, re New Trustee,

- Information from Claudia Siccondolfo from the National Film Board (NFB), re Using NFB in an Education Setting,
- Update Membership form page for School District of Mystery Lake,
- Newspaper clippings for November 23-30, 2011.
- g. Letter from Leanne Boyd, Director, Policy Development, Research and Evaluation, MB Education, re PAX Good Behaviour Game.
- h. Electronic correspondence from The Manitoba School Boards Association, December 6 Email:
 - Memo from Robert Rivard, President, Manitoba School Boards Association, re 2012 Presidents' Council Award: Call for Nominations,
 - Registration forms for a luncheon from the Aboriginal Chamber of Commerce, Networking with Leaders,
 - Updated membership directory page for Louis Riel School Division and Winnipeg School Division,
 - Newspaper clippings for November 30 – December 5, 2011,
 - Treaty Relations Commission of Manitoba – Brown Bag luncheon invitation.
- i. Electronic correspondence (email) from Doreen Demare, December 7, 2011, re Salvia.

Outgoing

- a. Letter from Linda Ballantyne, Chairperson to All Division Staff, re Recognition Awards Programs.
- b. Letter from Linda Ballantyne, Chairperson to Members of the Job Classification and Compensation Review Committee, re Appreciation. (Distribution list attached to memo).
- c. Letter from Linda Ballantyne, Chairperson to School Committees, re School Committee Grant.

MOTION #167-2011: That the correspondence be received.

Montgomery
Boulette
Carried

MOTION #168-2011: That the meeting be adjourned.

Parenteau

The meeting adjourned at 1:00 p.m. on Friday, December 16, 2011.