

1. EMERGENCY INFORMATION

Employee's Name: _____
Name of Contact: _____
Address: _____
Telephone Number: _____
Relationship to Employee: _____

If more than one contact person is indicated, please list below.

2. TREATY STATUS

This is to advise you that I am a Treaty Indian. I am employed and working on a Reserve. I therefore claim exemption from Income Tax. Attached is a copy of my Treaty status ID Card.

Band: _____
Treaty Number: _____

3. AUTHORIZATION FOR DIRECT DEPOSIT

PLEASE PROVIDE A COPY OF VOID CHEQUE OR COPY OF SAVINGS ACCOUNT BOOK WITH BANKING INFORMATION.

Bank Name: _____
Branch: _____
Address: _____
Account No.: _____

(include bank number and transit number)

4. CITIZENSHIP

- 1. Are you a Canadian citizen? _____
- 2. If not, are you a landed immigrant? _____
- 3. If you are a landed immigrant, please forward a photocopy of your Canadian immigration identification card to our Division office.
- 4. If neither (1) or (2) apply, do you have a valid employment visa or other written authorization to work from an Immigration Officer?

5. DEDUCTION OF RENT/SECURITY DEPOSIT

RENTAL

I hereby authorize and direct that such payment as may be properly payable to the Frontier School Division, in regard to the said accommodation rental/security deposit charge to be deducted from my salary semi-monthly.

SECURITY DEPOSIT

I hereby authorize and direct that a sum equal to one-half of the monthly rent be deducted from my November salary as full payment of the security deposit on Division accommodation which I presently occupy.

Dated this _____ day of _____, 20_____

Witness

Employee's Signature

PLEASE RETURN ALL COMPLETED BENEFIT & ALLOWANCE FORMS TO HUMAN RESOURCES, DIVISION OFFICE