



**P.E.N.T. STUDENT TEACHER AGREEMENT
Between FRONTIER SCHOOL DIVISION And**

Name: _____ **School:** _____

1. My employment will take place at _____(school) and my educational training at Brandon University leading to teacher certification.
2. Upon mutual agreement with the Principal and Area Superintendent and myself, my position may be located in another school(s) to broaden my teaching experience.
3. Salary, benefits, hours of work are provided to me under a separate letter of appointment.
4. I shall take a minimum of 21 hours of distance education courses to complete my program in five (5) years. I will provide an annual transcript to the Principal. A copy of this transcript will be provided to the P.E.N.T. Coordinator and the Human Resources Department to be kept in my personnel file.
5. During my training, I will seek and receive assistance and feedback from my cooperating teachers and Principal on a regular basis as I develop my teaching skills.
6. My student teaching performance and progress will be monitored by both Brandon University and _____ School.
7. I will conference each term with the cooperating teacher, the school Principal and the P.E.N.T. Coordinator to review academic, field experience and teaching performance.
8. If performance issues arise and it affects my ability to complete my training, I will request support from appropriate people to address these issues in a timely fashion. I will provide a subsequent report on action taken to the cooperating teacher, the school Principal, and the Division P.E.N.T. Coordinator and the Brandon University P.E.N.T Director. If I fail to address my identified performance issues, I will be withdrawn from the program and my employment with Frontier School Division will be terminated.
9. Upon completion of the training, I agree to work as a teacher for Frontier School Division a minimum of three (3) years. I understand the teaching position may be located in the _____ (school) or another Division school.
10. If I leave the employment of the Division before the program is completed, or, if I withdraw from the program before completion, I agree to reimburse the Division the actual training costs (tuition) incurred. Failure to fulfill the three (3) year commitment will require repayment of tuition costs to Frontier School Division.

I have read and understand my responsibilities as outlined in this agreement.

_____	_____
P.E.N.T. Student Teacher	Date
_____	_____
School Principal	Date
_____	_____
Area Superintendent	Date

Distribution: Employee, Area Superintendent, Human Resources, Personnel File

Adopted September 1, 2009		
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