



## Support Staff Liaison Committee (SSLC) News

This newsletter outlines topics discussed at the SSLC video-conference meeting on October 5, 2010.

### SSLC Members

(December 2007 to October 2010)

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### SSLC 2010 Elections

Elections for Area, Division Office, and work site representatives will be happening soon. Non-union support staff interested in the above listed positions can speak to a current work site or Area representative, or Principal for further information. An informational memo will be forwarded to schools on the role of the SSLC and key dates to remember for the selection/election of SSLC representatives. Additional details include:

- Principals will gather your schools (or Area Office) non-union support staff employees together as a group to provide staff a copy of the SSLC Handbook, and outline the role of the SSLC.
- Principals will assist non-union support staff in selection of a work site (school) SSLC representative.
- Once selected, work site representatives will attend an Area meeting along with other members in their Area to select a representative who will speak on their behalf at the Division Support Staff Liaison Committee level.
- Principals and Area Superintendents will assist the work site (school and Area Office) representatives in attending a meeting in October to select the Area representative.
- Division Governance Support Officers will facilitate an orientation session during the Area meetings on the member's role.
- The first meeting of the 2010-2014 Support Staff Liaison Committee will be **December 3, 2010** at the Division Office in Winnipeg.

The Selection/Election Process for SSLC representatives is outlined in the *Support Staff Liaison Committee (SSLC) Handbook of Roles, Operations and Processes*. The handbook can be obtained from any SSLC representative or the Division web site.

### Amendments to SSLC Handbook

The committee reviewed revisions to the SSLC Handbook. These revisions include:

- SSLC elections will include election/selection of a Vice-Chairperson to represent in the Chairpersons absence.
- SSLC representatives – Area, Division Office, and work site – will be elected for a four (4) year term.
- Staff assigned by the Chief Superintendent will run the elections of Level 2 representatives.
- All Area and Division Office site representatives will be elected/selected no later than November of the election year.
- Annual work site representative meetings occurring during the election year will be scheduled following the SSLC elections.
- The Employee Benefits Committee will meet twice annually.

These recommended edits were forwarded to the Frontier School Board of Trustees for their review/approval.

### Policy E.3.J, Personal Day

This is an ongoing topic for discussion by Area SSLC representatives. Area representatives will forward supporting documentation of their recommendation for an additional personal day to the Board of Trustees for review at a future Board meeting.

### Educational Assistant (EA) Handbook

Work continues on the certification section of this handbook. Administration is required to provide an update at the next meeting.