

Support Staff Liaison Committee (SSLC) News

This newsletter outlines topics discussed at the SSLC meeting on May 10, 2010.



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Vacation Pay Vote

Reminder to all non-unionized 10-month employees and non-unionized Educational Assistants that the vote on timing of payment of outstanding vacation balance and vacation accrual will take place from **June 7-11, 2010, closing on June 11, 3:30 pm**. An information package will be sent to schools in early June 2010.

Election for 3 Year Term 2010-2013

Elections for SSLC Area, Division Office, and work site representatives will occur in the **Fall 2010**. Non-union support staff interested in the above listed positions can speak to a current work site or Area representative, or Principal for further information.

The Selection/Election Process for SSLC representatives is outlined in the *Support Staff Liaison Committee (SSLC) Handbook of Roles, Operations and Processes*. The handbook can be obtained from any SSLC representative or the Division web site.

Amendments to SSLC Handbook

The committee reviewed revisions to the SSLC Handbook. These revisions include:

- implementation/selection of a Vice-Chairperson for the SSLC and
- implementation of a deadline date for holding annual Area SSLC meetings.

Area Meetings in Fall

SSLC Area representatives will ensure annual Area SSLC meetings are held no later than October. These meetings will occur via video conference, with the exception of an election year, when the meetings will be in person.

Pension/Retirement Inservices

Inservices will be available for those employees wanting more information on retirement planning. Please contact Human Resources Director Lena McAlinden for further details.

Policy E.3.J, Personal Day

The committee is recommending to the Board of Trustees an additional personal day be included as part of Policy E.3.J.

Job Descriptions Update

The committee was notified the job description review process is nearing completion. Further information regarding the Job Description and Compensation Review Committee will be provided to employees in the early Fall.

Meeting Dates Set for 2010-11

The following meeting dates for the 2010-2011 school year were confirmed:

- Friday, December 3, 2010
- Monday, February, 7, 2011
- Friday, May 6, 2011

The committee wishes everyone a safe, happy and healthy summer!