



## **Minutes**

**Board of Trustees Meeting**

**30 Speers Road**

**Winnipeg, Manitoba**

**September 20-21, 2018**

**EXECUTIVE SUMMARY  
SEPTEMBER 20-21, 2018  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
School Trip Requests – Outdoor Wilderness/Cultural Activities – Ratification		
i. Frontier Mosakahiken School (4)	2	Ratified
ii. Frontier Collegiate Institute Dormitory (4)	3	Ratified
iii. Frontier Collegiate Institute (Various)	4	Ratified
iv. Joseph H. Kerr School (2)	4	Approved
v. Rorketon School	5	Ratified
vi. Grand Rapids School	5	Ratified
School Trip Requests – Ratification		
i. Duke of Marlborough School	5	Ratified
School Trip Requests – Outdoor Wilderness/Cultural Activities		
i. Helen Betty Osborne Ininiw Education Resource Centre	6	Approved
ii. Falcon Beach School	6	Approved
iii. Frontier Collegiate Institute Dormitory (4)	6	Approved
School Trip Requests		
i. Frontier Collegiate Institute Blanket Sports Trips	7	Approved
Reserve Fund	7	Approved
Disbursements	8	Approved
Debenture By-Law D-18-01	8	Approved
<b>COMMITTEE REPORTS</b>	8	Information
Policy Review Committee	8	Approved
The following revised policies were approved for implementation:		
<ul style="list-style-type: none"> <li>• F.1.M - Healthy Foods in Schools and Offices (Policy and Regulation),</li> <li>• E.1.C-R - Program for the Education of Native Teachers (PENT) Regulation, and Exhibit E.1.C-EX1 – PENT Student Teacher Agreement,</li> <li>• F.3.A – Student Assessment and Communication of Student Learning (Policy and Regulation),</li> <li>• F.3.F – Student Grade Level Placement: Kindergarten to Grade 8 (Policy and Regulation);</li> </ul>		
The Board rescinded Policy F.3.B – School Based Final Examinations (Policy and Regulation).		
<b>CHAIRPERSON’S REPORT</b>	10	Information

<b>EDUCATION AND BOARD DEVELOPMENT</b>	10	Information
<b>ADMINISTRATION REPORTS</b>		
Chief Superintendent	10	Information
Secretary-Treasurer	11	Information
<b>CONFERENCE/MEETING REPORTS</b>	12	Information
<b>GENERAL DISCUSSION</b>	12	Information
<b>CORRESPONDENCE</b>	12	Received
<b>ADJOURNMENT</b>	14	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
SEPTEMBER 20-21, 2018**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Darlene Osborne	Area 5 (Excused Absence, Work)
	Howard Sanderson	Area 2 (September 21, Excused Absence, Work)
Presenter:	Marg Janssen	Assistant Superintendent – Academic Programs and Instruction

Chairperson Ballantyne called the meeting to order at 9:00 a.m. on Thursday, September 20, 2018.

**1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for September 20-21, 2018.

**MOTION #117-2018:** That the draft meeting agenda for September 20-21, 2018 be approved.

Imrie  
Sanderson  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft June 11-12, 2018 regular meeting minutes.

**MOTION #118-2018:** That the draft regular meeting minutes for June 11-12, 2018 be approved.

Mosiondz  
Calvert  
Carried

**3.00 IN-CAMERA**

**MOTION #119-2018:** That the Board move into in-camera session.

Montgomery  
Pearson  
Carried

The Board moved into in-camera session at 9:02 a.m. on Thursday, September 20, 2018.

**MOTION #120-2018:** That the Board move out of in-camera session.

Calvert  
Friesen  
Carried

The Board moved out of the in-camera session at 9:51 a.m. on Thursday, September 20, 2018.

**4.00 DELEGATION/GUEST(S)**

**5.00 ACTION ITEMS**

**a. School Trip Requests – Outdoor Wilderness/Cultural Activities - Ratification**

**i. Frontier Mosakahiken School (4)**

Chairperson Ballantyne reviewed the following trip requests that were approved by the Chief Superintendent:

- Ten (10) Grades 9-12 students to Bradley Lake on June 18-19, 2018,
- Two hundred thirty (230) Grades 1-8 students to North Arm Culture Camp on June 20, 2018,
- One hundred thirty-two (132) Grades 1-4 students to Camper's Cove on June 25, 2018, and
- Twenty to thirty (20-30) Grades 9-12 students to Camper's Cove on June 27, 2018.

**MOTION #121-2018:** That the following Frontier Mosakahiken School outdoor wilderness/cultural activity trip requests be ratified:

- Ten (10) Grades 9-12 students to Bradley Lake on June 18-19, 2018,
- Two hundred thirty (230) Grades 1-8 students to North Arm Culture Camp on June 20, 2018,
- One hundred thirty-two (132) Grades 1-4 students to Camper's Cove on June 25, 2018, and
- Twenty to thirty (20-30) Grades 9-12 students to Camper's Cove on June 27, 2018.

Sanderson  
Montgomery  
Carried

ii. **Frontier Collegiate Institute Dormitory (4)**

Chairperson Ballantyne reviewed the following trip requests approved by the Chief Superintendent:

- Twenty-eight (28) Grades 9-10 students to Pisew Falls on September 8, 2018,
- Six (6) Grades 9-10 students to Millwater on Athapap on September 11, 2018,
- Six (6) Grades 9-10 students to Simonhouse Rocks on September 25, 2018, and
- Twenty-eight (28) Grades 9-12 students to Wekusko Falls on September 22, 2018.

**MOTION #122-2018:** That the following Frontier Collegiate Institute Dormitory outdoor wilderness/cultural activity trip requests be ratified:

- Twenty-eight (28) Grades 9-10 students to Pisew Falls on September 8, 2018,
- Six (6) Grades 9-10 students to Millwater on Athapap on September 11, 2018,
- Six (6) Grades 9-10 students to Simonhouse Rocks on September 25, 2018, and
- Twenty-eight (28) Grades 9-12 students to Wekusko Falls on September 22, 2018.

Imrie  
Pearson  
Carried

iii. **Frontier Collegiate Institute (Various)**

Chairperson Ballantyne reviewed trips planned for students enrolled in the Outdoor Education Class to the following locations on a variety of dates, and approved by the Chief Superintendent:

- Locations: First Cranberry, Neso Lakes, Simonhouse Rocks, Barbe Lake,
- Dates: 2018: September 21, October 19, December 21; 2019: January 18, February 15, March 22, May 31.

**MOTION #123-2018:** That the following Frontier Collegiate Institute Outdoor Education Class trip requests to the following locations/dates be ratified:

- Locations: First Cranberry, Neso Lakes, Simonhouse Rocks, Barbe Lake,
- Dates: 2018: September 21, October 19, December 21; 2019: January 18, February 15, March 22, May 31.

Sanderson  
Calvert  
Carried

iv. **Joseph H. Kerr School (2)**

Chairperson Ballantyne reviewed the following trip requests approved by the Chief Superintendent:

- Twelve (12) Grades 9-10 students to Snow Lake (The Lake) on September 17-21, 2018, and
- Ten (10) Grades 12 Native Studies Class to Tramping Lake on September 21, 2018.

Chief Superintendent Klassen provided an update on dates changed for these trips due to weather conditions.

**MOTION #124-2018:** That the following Joseph H. Kerr School outdoor wilderness/cultural activity trip requests be approved:

- Twelve (12) Grades 9-10 students to Snow Lake (The Lake) on September 18-21, 25 and 27; and
- Ten (10) Grades 12 Native Studies Class to Tramping Lake on September 27, 2018.

Pearson  
Montgomery  
Carried

v. **Rorketon School**

Chairperson Ballantyne reviewed the following trip request approved by the Chief Superintendent:

- Twenty-four (24) Grades 9-10 students to travel to Manipogo Provincial Park on September 24-25, 2018.

**MOTION #125-2018:** That the Rorketon School outdoor wilderness/cultural activity trip for twenty-four (24) Grades 9-10 students to Manipogo Provincial Park on September 24-25, 2018 be ratified.

Sanderson  
Imrie  
Carried

vi. **Grand Rapids School**

Chairperson Ballantyne reviewed the following trip request approved by the Chief Superintendent:

- Twenty-five (25) Grade 7 students to travel to the Misipawistik Cultural Camp on September 17-21, 2018.

**MOTION #126-2018:** That the Grand Rapids School outdoor wilderness/cultural activity trip for twenty-five (25) Grade 7 students to the Misipawistik Cultural Camp on September 17-21, 2018 be ratified.

Calvert  
Mosiondz  
Carried

b. **School Trip Requests - Ratification**

i. **Duke of Marlborough School**

Chairperson Ballantyne reviewed the following School Trip request approved by the Chief Superintendent: ten (10) Grades 9-12 students in the Tourism Class to travel to Wapusk National Park on June 16-20, 2018.



**MOTION #127-2018:** That the Duke of Marlborough School trip for ten (10) Grades 9-12 Tourism Class students to Wapusk National Park on June 16-20, 2018 be ratified.

Ettawacappo  
Montgomery  
Carried

c. **School Trip Requests – Outdoor Wilderness/Cultural Activities**

i. **Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed a request for twenty-seven (27) Grades 9-11 students to travel to Sea Falls Cabin on September 25-28, 2018. She noted that overnight trips for two separate groups are planned.

**MOTION #128-2018:** That the Helen Betty Osborne Ininiw Education Resource Centre outdoor wilderness/cultural activity trip for twenty-seven (27) Grades 9-11 students to Sea Falls Cabin on September 25-28, 2018 be approved.

Ettawacappo  
Sanderson  
Carried

ii. **Falcon Beach School**

Chairperson Ballantyne reviewed a request for thirty-five (35) Grades 1-9 students to travel to Shoal Lake (David Kejick School) on October 3, 2018.

**MOTION #129-2018:** That the Falcon Beach School outdoor wilderness/cultural activity trip for thirty-five (35) Grades 1-9 students to Shoal Lake (David Kejick School) on October 3, 2018 be approved.

Imrie  
Calvert  
Carried

iii. **Frontier Collegiate Institute Dormitory (4)**

Chairperson Ballantyne reviewed the following trip requests:

- Six (6) Grades 9-12 students to Otter Lake on October 2,
- Six (6) Grades 9-12 students to Barbe Lake on October 16,

- Twenty-eight (28) Grades 9-12 students to Baker’s Narrows on October 6, and
- Twenty-eight (28) Grades 9-12 students to Flin Flon Boardwalk on October 20, 2018.

**MOTION #130-2018:** That the following Frontier Collegiate Institute Dormitory outdoor wilderness/cultural activity trips be approved:

- Six (6) Grades 9-12 students to Otter Lake on October 2,
- Six (6) Grades 9-12 students to Barbe Lake on October 16,
- Twenty-eight (28) Grades 9-12 students to Baker’s Narrows on October 6, and
- Twenty-eight (28) Grades 9-12 students to Flin Flon Boardwalk on October 20, 2018.

Friesen  
 Pearson  
 Carried

d. **School Trip Requests**

i. **Frontier Collegiate Institute Blanket Sports Trips**

Chairperson Ballantyne reviewed a request from Frontier Collegiate Institute for blanket approval to travel to Creighton, Saskatchewan during the 2018-19 school year for sports trips.

**MOTION #131-2018:** That the Frontier Collegiate Institute blanket request to travel to Creighton, Saskatchewan for the 2018-19 school year for sports trips be approved.

Calvert  
 Pearson  
 Carried

e. **Reserve Fund**

Chairperson Ballantyne reviewed a request from Secretary-Treasurer Cattani to establish a Reserve Fund for \$750,000 for new teacher housing (Cranberry Portage). The Secretary-Treasurer outlined the request based upon requirements of *The Public Schools Act*.

**MOTION #132-2018:** That the request to establish a Reserve Fund for \$750,000 for new teacher housing be approved.

Pearson  
Montgomery  
Carried

f. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the months of June, July and August 2018.

**MOTION #133-2018:** That the June 2018 disbursements of \$11,389,644.90; the July 2018 disbursements of \$14,434,378.00, and the August 2018 disbursements of \$8,791,033.16 be approved.

Pearson  
Calvert  
Carried

g. **Debenture By-Law D-18-01**

Secretary-Treasurer Cattani read Debenture By-Law D-18-01 a first time long.

**MOTION #134-2018:** That Debenture By-Law D-18-01 be approved as read long a first time.

Friesen  
Sanderson  
Carried

**6.00 COMMITTEE REPORTS**

a. **Policy Review Committee**

Chairperson Montgomery provided a report of the meeting held September 19, 2018.

**MOTION #135-2018:** That the following revised policies be approved for implementation:

- F.1.M - Healthy Foods in Schools and Offices (Policy and Regulation),
- E.1.C-R - Program for the Education of Native Teachers (PENT) Regulation, and Exhibit E.1.C-EX1 – PENT Student Teacher Agreement,
- F.3.A – Student Assessment and Communication of Student Learning (Policy and Regulation),

- F.3.F – Student Grade Level Placement: Kindergarten to Grade 8 (Policy and Regulation);

And Further That the Board rescind Policy F.3.B – School Based Final Examinations (Policy and Regulation).

Friesen  
Imrie  
Carried

b. **Finance Committee**

Chairperson Imrie provided a report of the meeting held September 20, 2018.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report. The next meeting is scheduled for January 29, 2019.

e. **Employee Pension Committee**

No report. The next meeting is scheduled for October 16, 2018.

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne, with assistance from the Chief Superintendent and the Secretary-Treasurer, provided a report of the meeting held June 18, 2018.

The next meeting is scheduled for October 1, 2018 in Grand Rapids.

g. **Employee Benefits Committee**

No report. The next meeting is scheduled for April 29, 2019.

h. **Collective Bargaining**

Information and discussion.

## **7.00 CHAIRPERSON’S REPORT**

### **a. October Board Meeting and Meeting with the Superintendent Group**

Chairperson Ballantyne, with assistance from the Chief Superintendent, previewed the focus for the October 18-19, 2018 meeting. The Chief Superintendent provided an overview of the itinerary for travel purposes.

### **b. Correspondence**

Information.

## **8.00 EDUCATION AND BOARD DEVELOPMENT**

### **a. Literacy and Numeracy Report**

(Timed Item, Friday, September 21, 2018, 9:15 a.m.)

Chairperson Ballantyne welcomed Assistant Superintendent Janssen who presented statistics and information of programs supporting literacy and numeracy in the Division.

This topic will be a focal point for the October 2018 meetings.

## **9.00 ADMINISTRATION REPORTS**

### **9.01 Chief Superintendent’s Report**

#### **a. “Our Children, Our Success, Our Future” Strategic Plan**

##### **i. Reports Schedule**

Information.

##### **ii. Focus Area Discussions – Literacy and Numeracy**

Discussed under item 8.00.

#### **b. Meetings and Travel**

Information.

#### **c. Attendance**

Information.

d. **Bravos**

Bravos were conveyed to a former student whose art work was displayed at the Winnipeg Office (wolf).

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **August Gathering / New Teacher Orientation**

Information.

i. **Changemakers**

Discussion.

**9.02 Secretary-Treasurer's Report**

a. **Finance**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **Trustee Professional Development**

Information.

e. **D-Grants**

Information.

f. **Special Allocation F-Grants**

Information.

**10.00 CONFERENCE/MEETING REPORTS**

a. **Area 2 Advisory Committee Meeting and Meeting with Area Principals**

Chairperson Ballantyne provided a report of their recent meeting.

**11.00 GENERAL DISCUSSION**

a. **Oscar Blackburn School Barbeque**

Trustee Montgomery reported on a successful school opening and activities for parents.

b. **Cranberry Portage Elementary Carnival**

Vice-Chairperson Pearson reported on a successful school activity/carnival for students at school opening.

c. **Norway House Hospital**

Trustee Ettawacappo reported on plans underway for a new Hospital in Norway House.

**12.00 CORRESPONDENCE**

**Incoming**

- a. Letter from Naomi Kruse, Executive Director/Advocacy Project Coordinator, Manitoba Association of Parent Councils (MAPC), re Membership.
- b. Electronic correspondence from The Manitoba School Boards Association (MSBA) for June 14, 2018:
  - E-news Bulletin – June 13, 2018,
  - MSBA Memo re Recent Correspondence Received from Select Members,
  - Official Notice Received from Manitoba Education and Training re: Teacher Education and Certification Committee,
  - Memo from George Coupland, Director, Labour Relations, re Bill 219: *The Workplace Safety and Health Amendment Act (Inappropriate or Unsafe Footwear)*,
  - Memo from George Coupland, Director, Labour Relations, re Legislation Receiving Royal Assent – Previous Correspondence.
- c. Letter from Matheson Island School Committee, re Housing for a Second Teacher.

- d. Electronic correspondence from The Manitoba School Boards Association for June 20, 2018:
  - MSBA Memo re Final Outcomes of 2018 Mark Dickof Scholarship Program – June 20, 2018.
- e. Electronic correspondence from The Manitoba School Boards Association for June 21, 2018:
  - Memo from Ken Cameron, MSBA President and Norm Gould, MTS President, re Treaty Lands and Indigenous Territories and Recognition.
- f. Letter from Darren Kinden, Area 4 Superintendent, re Thank you letters from students for Annual Science Trip.
- g. Electronic correspondence from The Manitoba School Boards Association for June 28, 2018:
  - Letter from Ken Cameron, President to Honourable Ian Wishart, Minister of Education and Training, re 2018 Resolutions,
  - Evergreen School Division – Transportation Manager Advertisement.
- h. Letter from Darren Cable, Vice-President, Frontier Teacher’s Association, re June 18, 2018 Letter.
- i. Letter from Garth Nichol, Board Chair, Turtle Mountain School Division, re June 14, 2018 MSBA Memo.
- j. Electronic correspondence from The Manitoba School Boards Association for July 5, 2018:
  - Sunrise School Division – Secretary-Treasurer Advertisement.
- k. Letter from Honourable Ian Wishart, Minister of Education and Training and Chair, Healthy Child Committee of Cabinet, re 2016/17 Early Development Instrument Reports.
- l. Letter from Lynne Mavins, Director, Manitoba Education and Training, Schools’ Finance Branch, re “Public Schools Enrollment and Categorical Grants Reporting for the 2018/19 School Year”.
- m. Memo from Manitoba School Boards Association, re New Amendments to the Administrative Cost Control Regulations effective July 18, 2018.
- n. Electronic correspondence from The Manitoba School Boards Association for August 23, 2018:
  - Memo from Heather Demetriooff, Director, Education and Communication Services, re School Board Election Resources,
  - Memo from Ken Cameron, President, re Steinbach Online Article – August 20, 2018,
  - Special Announcement from Frontier School Division – Area 3 Superintendent.
- o. Letter from Cal Huntley, Northern Health Region, re Invitation to the 5<sup>th</sup> Annual Northern Health Summit on October 30, 2018.
- p. Electronic correspondence from The Manitoba School Boards Association for September 7, 2018:
  - MSBA 2018-19 Learning Opportunities Calendar,
  - Memo from Heather Demetriooff, Director, Education and Communication Services, re Rural Trustee Candidates,
  - Letter from Dan Lussier, CEO, Canad Inns, re The Metropolitan Entertainment Centre Schools Usage Program,



- Letter from Terrence J. Giroux, Executive Director, Horatio Alger Scholarship Programs, re Scholarship Information,
- Workplace Institute – Training Workshops,
- Letter from Ken Cameron, President to Honourable Kelvin Goertzen, Minister of Education and Training, re Congratulations.

**MOTION #136-2018:** That the correspondence be received.

Montgomery  
Friesen  
Carried

**13.00 ADJOURNMENT**

**MOTION #137-2018:** That the meeting be adjourned.

Montgomery  
Carried

The meeting adjourned at 11:35 a.m. on Friday, September 21, 2018.