



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

November 8-9, 2018

**EXECUTIVE SUMMARY
NOVEMBER 8-9, 2018
BOARD OF TRUSTEES MEETING**

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School Trip Request – Ratification		
i. Gillam School trip to Ottawa, Ontario	4	Approved
School Trip Request		
i. Oscar Blackburn School trip to Ottawa, Ontario and Montreal, PQ on June 1-9, 2019	5	Approved
School Trip Request – Outdoor Wilderness/Cultural Activity		
i. Frontier Collegiate Institute Dormitory trip to Flin Flon	5	Approved
Request for Name Change – Frontier Collegiate Institute	5	Approved
Audit Presentation	6	Approved
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GENERAL DISCUSSION	10	Information
CORRESPONDENCE	10	Received
ADJOURNMENT	11	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
NOVEMBER 8-9, 2018**

Present:	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Linda Ballantyne	Area 2
	Howard Sanderson	Area 2
	Marg Imrie	Area 3
	Tanya Friesen	Area 3
	Marion Pearson	Area 4
	Donna Calvert	Area 4
	Darlene Osborne	Area 5
	Kathleen Ettawacappo	Area 5
	Reg Klassen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Marion Pearson	Area 4 (November 9, 2018 - Excused Absence, Personal)
Presenter:	Jeff Martin	Deloitte
	Rebecca Crook	Deloitte
	Dave Morrison	Assistant Secretary-Treasurer

CALL TO ORDER

On Thursday, November 8, 2018 Secretary-Treasurer Cattani called the meeting to order at 9:08 a.m.

OATH OF OFFICE

Secretary-Treasurer Cattani administered the Oath of Office to the Trustees.

ELECTION OF TABLE OFFICERS

Secretary-Treasurer Cattani outlined the procedure for election of Table Officers.

a. Election of Chairperson

Secretary-Treasurer called for nominations for the position of Chairperson.

Trustee Ballantyne was nominated by Trustee Montgomery and seconded by Trustee Calvert.

Trustee Ballantyne accepted the nomination.

Secretary-Treasurer Cattani called a second time for nominations for the position of Chairperson.

Secretary-Treasurer Cattani called a third time for nominations for the position of Chairperson.

Trustee Montgomery motioned that nominations for the position of Chairperson close.

Secretary-Treasurer Cattani declared Trustee Ballantyne as Chairperson.

b. Vice-Chairperson

Secretary-Treasurer called for nominations for the position of Vice-Chairperson.

Trustee Pearson was nominated by Trustee Mosiondz and seconded by Trustee Osborne.

Trustee Pearson accepted the nomination.

Secretary-Treasurer Cattani called a second time for nominations for the position of Vice-Chairperson.

Secretary-Treasurer Cattani called a third time for nominations for the position of Vice-Chairperson.

Trustee Mosiondz motioned that nominations for the position of Vice-Chairperson close.

Secretary-Treasurer Cattani declared Trustee Pearson as Vice-Chairperson.

Trustees Ballantyne and Pearson thanked the Trustees for their support.

Trustee Ballantyne assumed the Chair.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for November 8-9, 2018.

MOTION #153-2018 That the draft meeting agenda for November 8-9, 2018 be approved.

Sanderson
Mosiondz
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft October 17-19, 2018 regular meeting minutes.

MOTION #154-2018 That the draft regular meeting minutes for October 17-19, 2018 be approved.

Pearson
Friesen
Carried

3.00 IN-CAMERA

MOTION #155-2018 That the Board move into in-camera session.

Calvert
Montgomery
Carried

The Board moved into in-camera session at 9:17 a.m. on Thursday, November 8, 2018.

MOTION #156-2018 That the Board move out of in-camera session.

Sanderson
Imrie
Carried

The Board moved out of the in-camera session at 10:01 a.m. on Thursday, November 8, 2018.

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. **Election of Committee Members**

i. **Board Sub-Committees: Finance, Policy Review, Lobbying**

- Finance Committee: Chairperson Ballantyne, and Trustees Imrie, Mosiondz and Calvert.
- Policy Review Committee: Chairperson Ballantyne, and Trustees Montgomery, Osborne and Pearson.
- Lobbying Committee: Chairperson Ballantyne, Vice-Chairperson Pearson, Chairperson of the Finance Committee Imrie, Chief Superintendent Klassen, and Secretary-Treasurer Cattani.

ii. **Board Appointments**

- Employee Pension Committee: Trustees Pearson and Sanderson.
- Support Staff Liaison Committee: one (1) Trustee from the Policy Review Committee and one (1) Trustee from the Finance Committee – both to be identified,
- Employee Benefits Committee: Trustee Friesen,
- Frontier Collegiate Institute Committee: Trustee Pearson,
- Nikanihk Ohci Foundation, Inc.: Representatives on the Board of Directors are:
 - Area 1 – Trustee Mosiondz,
 - Area 2 – Trustee Sanderson,
 - Area 3 – Trustee Friesen,
 - Area 4 – Calvert,
 - Area 5 – Trustee Ettawacappo.
- Awards Panel: Trustee Friesen.
- Special Leave Sub-committee: Calvert, Pearson (and Mosiondz as alternate).
- Divisional Hiring Committee for P.E.N.T.: Friesen and Ettawacappo.

MOTION #157-2018 That the Board sub-committee appointments be confirmed.

Montgomery
Imrie
Carried

b. **School Trip Request – Ratification**

i. **Gillam School trip to Ottawa, Ontario**

Chairperson Ballantyne reviewed the request from Gillam School approved by the Chief Superintendent. Two (2) female Grade 12 travelled to Ottawa, Ontario on October 21-27, 2018 and participated in the Encounters with Canada program.

MOTION #158-2018 That the Gillam School trip request for two (2) female Grade 12 students who travelled to Ottawa, Ontario on October 21-27, 2018 be ratified.

Mosiondz
Montgomery
Carried

c. **School Trip Request**

i. **Oscar Blackburn School trip to Ottawa, Ontario and Montreal, PQ on June 1-9, 2019**

Chairperson Ballantyne reviewed the request from Oscar Blackburn School for thirty-two (32) Grades 6-10 students to travel to Ottawa, Ontario and Montreal, PQ on June 1-9, 2019.

MOTION #159-2018 That the Oscar Blackburn School trip request for thirty-two (32) Grades 6-10 students to travel to Ottawa, Ontario and Montreal, PQ on June 1-9, 2019 be approved.

Imrie
Sanderson
Carried

d. **School Trip Request – Outdoor Wilderness/Cultural Activity**

i. **Frontier Collegiate Institute Dormitory trip to Flin Flon**

Chairperson Ballantyne reviewed a request from the Frontier Collegiate Institute Dormitory for six (6) Grades 9-12 students to travel to Flin Flon on November 27, 2018 and participate in outdoor wilderness/cultural activities.

MOTION #160-2018 That the Frontier Collegiate Institute Dormitory outdoor wilderness/cultural activity trip request for six (6) Grades 9-12 students to travel to Flin Flon on November 27, 2018 be approved.

Pearson
Friesen
Carried

e. **Request for Name Change – Frontier Collegiate Institute**

Chairperson Ballantyne reviewed a request from the Frontier Collegiate Institute Advisory Committee on changing the name of the school from “Frontier Collegiate Institute” to “Frontier Collegiate”.

MOTION #161-2018 That the school name of Frontier Collegiate Institute be changed to Frontier Collegiate.

Mosiondz
Sanderson
Carried

f. **Audit Presentation** (Timed Item, Friday, November 9, 2018, 1:00 p.m.)

Chairperson Ballantyne welcomed representatives from Deloitte and Division staff to the meeting.

Deloitte presented the 2017/18 Frontier School Division financial audit for Board approval.

MOTION #162-2018 That the audited financial statements for Frontier School Division for the year ended June 30, 2018 be approved.

Sanderson
Imrie
Carried

g. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of October 2018.

MOTION #163-2018 That the October 2018 disbursements of \$10,755,468.11 be approved.

Montgomery
Mosiondz
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report. Trustees named to this committee will meet sometime during the December Board meeting to determine their Chairperson and their representative for the Support Staff Liaison Committee.

b. **Finance Committee**

On November 9, 2018 Trustees named to this committee met briefly to determine their Chairperson and representative for the Support Staff Liaison Committee.

Trustee Imrie was elected as Chairperson and is the representative named to the Support Staff Liaison Committee.

The next meeting will be determined for some time during the December 2018 Board meeting.

c. **N.O.F.I. Committee**

No report. The next meeting will be determined for some time during the December 2018 Board meeting.

d. **Support Staff Liaison Committee**

No report. The next meeting is scheduled for January 29, 2019.

e. **Employee Pension Committee**

No report. The next meeting is scheduled for January 28, 2019.

f. **F.S.D./F.T.A. Liaison Committee**

No report. The next meeting is scheduled for November 30, 2018.

g. **Employee Benefits Committee**

No report. The next meeting is scheduled for April 29, 2019.

h. **Collective Bargaining**

Discussion.

7.00

CHAIRPERSON'S REPORT

a. **Manitoba School Boards Association (MSBA)**

i. **November 29-30 2018 General Meeting and Board Ballots**

Chairperson Ballantyne reviewed a package of information regarding their upcoming meeting and distribution of Board ballots. Chairperson Ballantyne confirmed her attendance for the November 30 session, and will accept ballots on behalf of the Board.

ii. **Call for Nominations and Resolutions 2019**

Chairperson Ballantyne reviewed information from MSBA. Discussion.

iii. **Manitoba Pre-Budget Consultation**

Chairperson Ballantyne reviewed information from MSBA.

b. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **"Our Children, Our Success, Our Future" Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

- Academics
- Way of Life
- Wellness

Discussion on "Knowledge Keepers" draft paper. Administration was provided direction based on these discussions including bringing forward this topic at a future Board meeting.

b. **Meetings and Travel**

Information.

c. **Attendance**

Information.

d. **Bravos**

Bravos were conveyed to students at D.R. Hamilton, Helen Betty Osborne Ininiw Education Resource Centre and Jack River School for their recycling efforts in their schools.

e. **Enrollments**

Information.

f. **Articles**

Information.

- g. **Correspondence**
Information.
- h. **WE Schools Impact Report 2017-18**
Information.
- i. **Threat Assessment**
Information.
- j. **2018 School Committees Elections Report**
Information.
- k. **Spirit North Program**
Information.
- l. **Dauphin River School Grand Opening**

The Board was informed the Grand Opening of the new school would take place on Monday, November 26, 2018. Administration were directed to prepare for the opening.

9.02 Secretary-Treasurer's Report

- a. **Finance**
Information.
- b. **Facilities**
Information.
- c. **Transportation**
Information.
- d. **Trustee Professional Development**
Information.
- e. **D-Grants**
Information.

f. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. **Area 3 Advisory Committee Meeting**

Trustees Imrie and Friesen provided a report of their November 3, 2018 meeting. They brought forward an item arising from their meeting re inviting trustees to attend local school committee meetings. School committees are encouraged to write formal letters of request to the Frontier School Board to review and determine their requests.

Areas 1, 2, 4 and 5 Trustees will provide a report of their November 2018 Area Advisory Committee meetings at the December Board meeting.

11.00 GENERAL DISCUSSION

a. **Jackets**

Discussion.

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from The Manitoba School Boards Association (MSBA) for October 12, 2018:
 - Memo from Josh Watt, Executive Director, re “Talking to Kids About Cannabis” Fact Sheet.
- b. Letter from Cindy Cassils, CAIB, Board Chair to Manitoba Schools Boards Association, re Pending Launch & Request for Input Communications Initiative.
- c. Electronic correspondence from The Manitoba School Boards Association for October 19, 2018:
 - Manitoba’s Pre-Budget Consultation – An Education Perspective: Summary.
- d. Electronic correspondence from The Manitoba School Boards Association for October 22, 2018:
 - Editorial sent to Winnipeg Free Press for Consideration from MSBA,
 - Probe Research Findings Report – September 2018.
- e. Letter from Brian Fransen, Chairperson of the Board of Trustees, Western School Division to Manitoba School Boards Association, re Manitoba’s Pre-Budget Consultation – An Education Perspective: Analysis.
- f. Electronic correspondence from the Manitoba School Boards Association for October 24, 2018:
 - Memo from Jennifer Esau, Administrative Assistant, re 2018-19 Association Membership,

- E-News Bulletin – October 24, 2018,
 - Frontier School Division Job Posting – Assistant Superintendent, High School and Career Studies Program,
 - Manitoba’s Excellence in Education Awards brochure.
- g. Electronic correspondence from The Manitoba School Boards Association for October 26, 2018:
- Memo to Boards, re 2018 Election and key MSBA Documents,
 - Memo to Boards, re MSBA Provincial Executive By-Election.
- h. Electronic correspondence from The Manitoba School Boards Association for October 29, 2018:
- Memo from Heather Demetriooff, Director, Education & Communication Services, re Distribution of Board Ballots.
- i. Letter from Jeannette Freese, Secretary-Treasurer, Kelsey School Division to Andrea Kehler, Executive Assistant, MSBA, re Position of Director of Region No. 4.
- j. Letter from Al Leiman, Secretary-Treasurer, Interlake School Division, re endorsement for the position of President of Manitoba School Boards Association.
- k. Letter from Brent Rausch, Secretary-Treasurer, Swan Valley School Division, re endorsement for the position of President of Manitoba School Boards Association.

MOTION #164-2018 That the correspondence be received.

Friesen
Imrie
Carried

13.00 ADJOURNMENT

MOTION #165-2018 That the meeting be adjourned.

Sanderson
Carried

The meeting adjourned at 2:03 p.m. on Friday, November 9, 2018.