



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

December 10-11, 2018

(Available in alternate formats upon request)

**EXECUTIVE SUMMARY
DECEMBER 10-11, 2018
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
School Trip Requests – Outdoor Wilderness/Cultural Activity		
i. Frontier Collegiate Dormitory (Ratification)	3	Ratified
ii. Helen Betty Osborne Ininiw Education Resource Centre (Ratification)	3	Ratified
iii. Helen Betty Osborne Ininiw Education Resource Centre	4	Approved
School Trip Requests		
i. Leaf Rapids Education Centre	4	Tabled
ii. Gillam School	5	Approved
Awards Panel Recommendations		
i. Frontier Achievement Award	5	Accepted
ii. Outstanding Contribution Award – School Committees	5	Information
Constitutions and Terms of References		
i. Area 2 Advisory	5	Approved
ii. Barrows Junction School Committee	6	Approved
iii. Dauphin River School Committee	6	Approved
iv. Lakefront School Committee	6	Approved
v. Peonan Point School Committee	7	Approved
Appointment of Auditor	7	Approved
Disbursements	7	Approved
Debenture By-Law D-18-02	8	Approved
COMMITTEE REPORTS	8	Information
CHAIRPERSON’S REPORT	9	Information
EDUCATION AND BOARD DEVELOPMENT	10	Information
ADMINISTRATION REPORTS		
Chief Superintendent	10	Information
Secretary-Treasurer	11	Information

CONFERENCE/MEETING REPORTS	12	Information
GENERAL DISCUSSION	12	Information
CORRESPONDENCE	12	Received
ADJOURNMENT	13	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
DECEMBER 10-11, 2018**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Darlene Osborne	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Presenter:	Bradley Hampson	Assistant Superintendent, Technology
	Justin Tetreault	Helpdesk Attendant
	Don McCaskill	Area 1 Superintendent

CALL TO ORDER

On Monday, December 11, 2018, Chairperson Ballantyne called the meeting to order at 9:00 a.m.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for December 10-11, 2018. The Chairperson noted Chief and Council for the Birdtail Sioux First Nation would be meeting with the Board at the conclusion of this meeting, and an additional item requiring Board action would be noted under Item 4.00.

MOTION #166-2018 That the draft revised meeting agenda for December 10-11, 2018 be approved.

Calvert
Mosiondz
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft November 8-9, 2018 regular meeting minutes.

MOTION #167-2018 That the draft regular meeting minutes for November 8-9, 2018 be approved.

Friesen
Sanderson
Carried

3.00 IN-CAMERA

MOTION #168-2018 That the Board move into in-camera session.

Friesen
Sanderson
Carried

The Board moved into in-camera session at 9:51 a.m. on Monday, December 10, 2018.

MOTION #169-2018 That the Board move out of in-camera session.

Montgomery
Imrie
Carried

The Board moved out of the in-camera session at 10:45 a.m. on Monday, December 10, 2018.

MOTION #170-2018 That the Board move into in-camera session.

Imrie
Calvert
Carried

The Board moved into in-camera session at 11:44 a.m. on Monday, December 10, 2018.

MOTION #171-2018 That the Board move out of in-camera session.

Sanderson
Friesen
Carried

The Board moved out of the in-camera session at 11:57 a.m. on Monday, December 10, 2018.

4.00 DELEGATION/GUEST(S)

Chief Superintendent Klassen and Secretary-Treasurer Cattani reported on meetings and negotiations held with the Birdtail Sioux First Nation. The updated Education Agreement was reviewed with the Board.

MOTION #172-2018 That the updated Education Agreement between the Birdtail Sioux First Nation and Frontier School Division be confirmed and adopted.

Sanderson
Osborne
Carried

Staff confirmed representatives of the Birdtail Sioux First Nation Chief and Council would meet with the Board after the conclusion of their meeting on December 11, 2018 in order to sign this updated Education Agreement.

5.00 ACTION ITEMS

a. **School Trip Requests – Outdoor Wilderness/Cultural Activity**

i. **Frontier Collegiate Dormitory (Ratification)**

Chairperson Ballantyne reviewed an outdoor wilderness/cultural activity trip request from the Frontier Collegiate Dormitory approved by the Chief Superintendent. Six (6) Grades 9-12 dormitory students travelled to the Flin Flon Ski Hill on November 14, 2018.

MOTION #173-2018 That the Frontier Collegiate Dormitory outdoor wilderness/cultural activity trip for six (6) Grades 9-12 students who travelled to the Flin Flon Ski Hill on November 14, 2018 be ratified.

Pearson
Osborne
Carried

ii. **Helen Betty Osborne Ininiw Education Resource Centre (Ratification)**

Chairperson Ballantyne reviewed an outdoor wilderness/cultural activity trip request from Helen Betty Osborne Ininiw Education Resource Centre approved by the Chief Superintendent. Twenty (20) Grades 9-11 students travelled to Minisewin Cabins on December 4-7, 2018.

MOTION #174-2018

That the Helen Betty Osborne Ininiw Education Resource Centre outdoor wilderness/cultural activity trip for twenty (20) Grades 9-11 students who travelled to Minisewin Cabins on December 4-7, 2018 be ratified.

Osborne
Imrie
Carried

iii. **Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed an outdoor wilderness/cultural activity trip request from Helen Betty Osborne Ininiw Education Resource Centre for twenty-three (23) Grade 5 students to travel to Molson Lake Road on December 12-13, 2018.

Chief Superintendent Klassen advised the Board the dates for this trip were changed to December 13-14, 2018.

MOTION #175-2018

That the Helen Betty Osborne Ininiw Education Resource Centre outdoor wilderness/cultural activity trip for twenty-three (23) Grade 5 students to travel to Molson Lake Road on December 13-14, 2018 be approved.

Friesen
Ettawacappo
Carried

b. **School Trip Requests**

i. **Leaf Rapids Education Centre**

Chairperson Ballantyne reviewed the request from Leaf Rapids Education Centre for seven (7) possibly (8) Grades 8-9 students to travel to the Maritimes (Halifax, St. John, and Charlottetown) on June 6-13, 2019.

Discussion arose on a number of items contained in the trip request. Administration was directed to contact the Principal and the Superintendent for clarification. This request is tabled to the January 2019 Board meeting.

ii. **Gillam School**

Chairperson Ballantyne reviewed the request from Gillam School for thirteen (13) Grades 7-12 students to travel to Europe (Portugal, Spain, and the French Riviera) on March 19 to April 4, 2019.

MOTION #176-2018 That the Gillam School trip request for thirteen (13) Grades 7-12 students to travel to Europe (Portugal, Spain, and the French Riviera) on March 19 to April 4, 2019 be approved.

Mosiondz
Friesen
Carried

c. **Awards Panel Recommendations**

i. **Frontier Achievement Award**

Chairperson Ballantyne reviewed information on the Frontier Achievement Award and noted the Awards Panel met, and provided their recommendation to the Board for recipient(s) of this award.

MOTION #177-2018 That the recommendation of the Awards Panel for the 2019 Frontier Achievement Award be accepted.

Pearson
Montgomery
Carried

The recipient(s) of this award will be notified by the Board Chairperson.

ii. **Outstanding Contribution Award – School Committees**

Chairperson Ballantyne noted that nominations were not received for this award.

d. **Constitutions and Terms of References**

i. **Area 2 Advisory Committee**

Chairperson Ballantyne reviewed a request from the Area 2 Governance Support Officer for approval of revisions to the Area 2 Advisory Committee Constitution and Terms of Reference. Revisions were based upon the template approved by the Board in May 2018.

MOTION #178-2018

That revisions to the Area 2 Advisory Committee Constitution and Terms of Reference document be approved.

Montgomery
Calvert
Carried

ii. **Barrows Junction School Committee**

Chairperson Ballantyne reviewed a request from the Area 2 Governance Support Officer for approval of revisions to the Barrows Junction School Committee Constitution and Terms of Reference. Revisions were based upon the template approved by the Board in May 2018.

MOTION #179-2018

That revisions to the Barrows Junction School Committee Constitution and Terms of Reference document be approved.

Mosiondz
Pearson
Carried

iii. **Dauphin River School Committee**

Chairperson Ballantyne reviewed a request from the Area 2 Governance Support Officer for approval of revisions to the Dauphin River School Committee Constitution and Terms of Reference. Revisions were based upon the template approved by the Board in May 2018.

MOTION #180-2018

That revisions to the Dauphin River School Committee Constitution and Terms of Reference document be approved.

Sanderson
Imrie
Carried

iv. **Lakefront School Committee**

Chairperson Ballantyne reviewed a request from the Area 2 Governance Support Officer for approval of revisions to the Lakefront School Committee Constitution and Terms of Reference. Revisions were based upon the template approved by the Board in May 2018.

MOTION #181-2018 That revisions to the Lakefront School Committee Constitution and Terms of Reference document be approved.

Mosiondz
Pearson
Carried

v. **Peonan Point School Committee**

Chairperson Ballantyne reviewed a request from the Area 2 Governance Support Officer for approval of revisions to the Peonan Point School Committee Constitution and Terms of Reference. Revisions were based upon the template approved by the Board in May 2018.

MOTION #182-2018 That revisions to the Peonan Point School Committee Constitution and Terms of Reference document be approved.

Calvert
Friesen
Carried

e. **Appointment of Auditor**

Chairperson Ballantyne reviewed provincial legislation regarding the appointment of an Auditor.

The Finance Committee met and provided their recommendation to the Board.

MOTION #183-2018 That the Board approve the accounting firm of Deloitte as Division Auditor for the 2018/19 year.

Imrie
Calvert
Carried

f. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of November 2018.

MOTION #184-2018 That the November 2018 disbursements of \$11,682,376.53 be approved.

Mosiondz
Imrie
Carried

g. **Debenture By-Law D-18-02**

Secretary-Treasurer Cattani read Debenture By-Law D-18-02 a first time long.

MOTION #185-2018

That Debenture By-Law D-18-02 be approved as read long a first time.

Montgomery
Calvert
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

Trustees Ballantyne, Pearson, Osborne and Montgomery met briefly to confirm Trustee Montgomery as their representative on the Divisional Support Staff Liaison Committee.

b. **Finance Committee**

Chairperson Imrie provided a report of the meeting held December 10, 2018.

A committee meeting will be scheduled some time during the January 2019 Board meeting.

c. **N.O.F.I. Committee**

The meeting scheduled for December 11, 2018 was postponed to some time during the January 2019 Board meeting.

d. **Support Staff Liaison Committee**

No report. The next meeting is scheduled for January 29, 2019.

e. **Employee Pension Committee**

No report. The next meeting is scheduled for January 28, 2019.

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne, with support from Klassen and Cattani, provided a report of the meeting held November 30, 2018.

The next meeting is scheduled for February 25, 2019.

g. **Employee Benefits Committee**

No report. The next meeting is scheduled for April 29, 2019.

h. **Collective Bargaining**

Discussion.

7.00 CHAIRPERSON'S REPORT

a. **Birdtail Sioux First Nation**

Chairperson Ballantyne and Trustee Osborne reported on the meeting they attended with Divisional staff and the Birdtail Sioux First Nation on November 13, 2018.

b. **Dauphin River School Grand Opening**

Chairperson Ballantyne and Trustee Sanderson reported on the November 26, 2018 Grand Opening of the Dauphin River School. Pictures of the opening were shared with the Board.

c. **Manitoba School Boards Association (MSBA)**

i. **Call for Workshops**

Discussion.

ii. **Call for Nominations and Resolutions 2019**

Discussion.

d. **Correspondence**

Information.

8.00

EDUCATION AND BOARD DEVELOPMENT

- a. **Surface Tablets** (Timed Item, Monday, December 10, 2018, 9:00 a.m.)

Chairperson Ballantyne welcomed Mr. Hampson and Mr. Tetreault to the meeting. Mr. Hampson and his staff provided Surface Tablet training.

- b. **Area 1 Report** (Timed Item, Tuesday, December 11, 2018, 9:15 a.m.)

Chairperson Ballantyne welcomed Area Superintendent McCaskill to the meeting. Area Superintendent McCaskill presented a report on successes and challenges in Area 1 schools in relation to the Divisional Strategic Plan three focus areas: academics, way of life, and wellness.

Questions arose regarding the Envisio strategic plan reporting software. Discussion to continue at the January 2019 Board meeting.

9.00

ADMINISTRATION REPORTS

9.01

Chief Superintendent's Report

- a. **"Our Children, Our Success, Our Future" Strategic Plan**

- i. **Reports Schedule**

Information.

- ii. **Focus Area Discussion: Academics, Way of Life, Wellness**

Discussion continued from the November 2018 Board meeting regarding the draft "Knowledge Keepers" paper. Further discussion will take place at the January 2019 Board meeting.

- iii. **Division Report via Envisio**

Discussed under item 8.00 b.

- b. **Meetings and Travel**

Information.

- c. **Attendance**

Information.

d. **Bravos**

A bravos was conveyed to a Grade 4 student from Cranberry Portage Elementary who is currently in Winnipeg battling a serious illness, and to staff in the Division's Technology department for the support they provided this student.

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **2019 Annual School Committee Conference**

Discussion and direction to administration. Administration was directed to provide the draft conference agenda and related items for review at the January 2019 meeting.

9.02 Secretary-Treasurer's Report

a. **Finance**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **Trustee Professional Development**

Information.

e. **D-Grants**

Information.

f. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. **November 2018 Area Advisory Committee Meeting Reports**

Trustees from Areas 1 and 4 provided a report of their November 2018 Area Advisory Committee meetings.

11.00 GENERAL DISCUSSION

a. **Area 3 Fiddle Jam**

Trustees Imrie and Friesen reported upon the area activity and the role of their Area Superintendent.

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from The Manitoba School Boards Association (MSBA) for November 7, 2018:
- Memo from Heather Demetriooff, Director, Education and Communication Services, re MSBA 2019 Convention – Call for Workshop Proposals,
 - Canadian School Boards Association Announcement,
 - Memo from Jennifer Esau, Administrative Assistant, re 2018-19 Association Datebook – Addendum,
 - Memo from Heather Demetriooff, Director, Education and Communication Services, re Detailed Program – November Event,
 - Memo from Heather Demetriooff, Director, Education and Communication Services, re Raffle Donations for 2019 Convention,
 - Memo from Darren Thomas, Risk Manager, re WHMIS 2015.
- b. Electronic correspondence from The Manitoba School Boards Association for November 13, 2018:
- Letter from Justin Rempel, Labour Relations Consultant, re Secretary Treasurer Position and Over-Time,
 - Arbitration Bulletin – November 13, 2018.
- c. Electronic correspondence from The Manitoba School Boards Association for November 14, 2018:
- Memo from MSBA Provincial Executive, re Municipal Engagement Guide and Template,
 - MSBA Executive Highlights – November 8, 2018,
 - Memo from Heather Demetriooff, Director, Education and Communication Services, re Booking Hotel Rooms for Annual Convention,

- Memo from Heather Demetriooff, Director, Education and Communication Services, re 2019 Recognition & Award Programs.
- d. Electronic correspondence from The Manitoba School Boards Association for November 15, 2018:
 - Revised 2018 Fall Regional Meeting Package.
- e. Electronic correspondence from The Manitoba School Boards Association for November 21, 2018:
 - E-Bulletin – November 21, 2018,
 - Memo from Heather Demetriooff, Director, Education and Communication Services, re Call for Workshop Proposals – Updated to Reflect Revised Theme Statement,
 - Louis Riel School Division Announcement.
- f. Letter from G. Nichol, Board Chair, Turtle Mountain School Division, re Pre-budget Survey.
- g. Letter from Reg Klassen, Chief Superintendent to Grand Chief Arlen Dumas, Assembly of Manitoba Chiefs, re Invitation to Board Meeting.
- h. Letter from Honourable Kelvin Goertzen, Minister of Education and Training, re Renewed Respect In School.
- i. Canadian School Boards Association 2019 Congress Speaker’s Proposal.

MOTION #186-2018 That the correspondence be received.

Calvert
Sanderson
Carried

13.00 ADJOURNMENT

MOTION #187-2018 That the meeting be adjourned.

Pearson
Carried

The meeting adjourned at 12:03 p.m. on Tuesday, December 11, 2018.

At approximately 1:13 p.m. Trustees and Divisional staff met with the Birdtail Sioux First Nation Chief and Council and their guests. The Board Chairperson and the Chief spoke of the continuing partnership culminating in the signing of an updated Education Agreement.