



## FRONTIER SCHOOL DIVISION SUPPORT STAFF JOB POSTING

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<b>POSITION:</b>	<b>Custodian</b>
<b>LOCATION:</b>	Frontier Mosakahiken School
<b>START DATE:</b>	As soon as possible
<b>HOURS/DAY/MONTHS:</b>	8 Hours/Day, 5 Days/Week
<b>TERM OF EMPLOYMENT:</b>	Term to September 21, 2018
<b>SALARY:</b>	\$17.46/hour to \$20.40/hour
<b>UNIONIZED/NON-UNIONIZED:</b>	Unionized
<b>APPLICATION DEADLINE:</b>	<b>Friday, March 2, 2018</b>

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### QUALIFICATIONS

- Grade 12
- A valid Manitoba Drivers' License
- One year related experience
- Thorough knowledge of cleaning and maintenance requirements
- Knowledge of WHMIS and First Aid
- Ability to work independently as well as a member of a team
- Physically able to perform assigned duties (Lifting up to 30 kg)

### DUTIES AND RESPONSIBILITIES

- Vacuums, dusts, sweeps, mops, washes and waxes classrooms, laboratories, offices, washrooms, corridors, cafeterias, staff rooms, storage rooms, etc
- Washes and/or waxes woodwork, walls fixtures, windows, desks, chairs, shelving, and other furniture, etc.
- Maintains cleanliness of washrooms by cleaning toilet facilities, sinks, mirrors, fixtures and restocking towels, tissues, soap and other items
- Collects and disposes of refuse/garbage
- Cleans microwaves, water fountains and coolers and keeps them supplied with water where applicable
- Cleans, installs, removes and stores windows and doors
- Waters and mows lawns, playing fields and green areas
- Moves furniture and equipment
- Requisitions, receives and maintains cleaning and maintenance supplies
- Ensures school is secure upon leaving
- Maintains Workplace Safety and Health materials (i.e. MSDS sheets)
- Ensures that required cleaning and maintenance service are being provided
- Maintains maintenance safety logs
- Performs other related duties as assigned.

Applications should include a cover letter, current resume and a list of three professional references including contact numbers. Consent to contact references is also required. Forward application package to:

Mr. David McDougall  
Principal  
Frontier Mosakahiken School  
Moose Lake, MB R0B 0Y0  
Phone: 204-678-2353 Fax: 204-678-2312  
Email: [David.McDougall@fsdnet.ca](mailto:David.McDougall@fsdnet.ca)

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*All applicants are thanked for their interest; however, only applicants selected for an interview will be contacted.*

*By applying, you are consenting that the Division may contact your references.*

*The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check, at their own expense, as a condition of employment.*

*Further information is available at [www.frontiersd.mb.ca](http://www.frontiersd.mb.ca)*