



FRONTIER SCHOOL DIVISION SUPPORT STAFF JOB POSTING

POSITION:	Residence Counsellors (Male)
LOCATION:	Frontier Collegiate Institute Campus
START DATE:	As soon as possible
HOURS/DAY/MONTHS:	10 Months/Year, Varied Shifts
TERM OF EMPLOYMENT:	Permanent
SALARY:	\$20.34/hour to \$22.74/hour (dependent upon education)
UNIONIZED/NON-UNIONIZED:	Unionized
APPLICATION DEADLINE:	Open Until Filled

The following Residence Counsellor positions are available:

- **Two (2) full-time permanent positions (40 hours/week)**
- **One (1) full-time term position to December 22, 2017 or until incumbent returns (40 hours/week)**
- **One (1) part-time permanent (24 hours/week)**

Frontier Collegiate Institute Campus provides a home for approximately 300 students from northern communities while they attend high school. We are seeking reliable and energetic people to care for our male students while they attend high school. Our students live in a college-style dormitory comprised of eight dorms. The Residence Counsellors are responsible for the care, safety and all round well-being of the youth in their care. This is not a clinical counseling position.

QUALIFICATIONS

- Post-secondary education in Youth Care, Applied Counseling or related field (or willingness to enroll in program)
- Current CPR and First Aid would be an asset
- Valid Class 4 Manitoba driver's license
- Two years' experience working with youth in a group setting
- Knowledge of supervisory techniques
- Fluency in a First Nations language would be an asset
- Ability to relate positively with adolescents
- Ability to work independently and as a team member
- Ability to use Microsoft Office, Outlook, and Maplewood.

DUTIES AND RESPONSIBILITIES

- Conducting regular meetings/discussions with students and parents to inform of expectations, policies and practices
- Providing guidance to students to promote healthy life skills, e.g. nutrition, personal hygiene, daily chores such as room cleaning, refuse collection and disposal, bed-making, fire and safety standards
- Accompanying and supervising students on trips, e.g. shopping, special events, on campus recreational activities and outings
- Providing daily encouragement and support to help students achieve goals
- Maintaining contact with parents/guardians, community education representatives, teachers and student support team to ensure the well-being of students
- Keeping abreast of student progress in school and encourage academic success
- Acting as an advocate for students
- Performs other duties as assigned.

Applications must include a cover letter, current resume and a list of three professional references including contact numbers. Consent to contact references is also required. Forward application package to:

Mr. Keith Coutu, Vice Principal
Frontier Collegiate Institute Campus
Cranberry Portage MB R0B 0H0
Phone: (204) 472-3634 Fax: (204) 472-3513
Email: Keith.Coutu@fsdnet.ca

All applicants are thanked for their interest; however, only applicants selected for an interview will be contacted.

By applying, you are consenting that the Division may contact your references.

The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check, at their own expense, as a condition of employment.

Further information is available at www.frontiersd.mb.ca