



INVITES APPLICATIONS FOR THE FOLLOWING POSITION

Position:	Bus Driver
Location:	Frontier Collegiate Institute Campus
Start Date:	As soon as possible
Hours/Days/Months:	20 Hours/Week, 10 Months/Year
Term of Employment:	Permanent
Salary:	\$17.47/hour
Unionized/Non-Unionized:	Unionized
Application Deadline:	Open Until Filled

Reporting to the Campus Vice-Principal, the Bus Driver is responsible for the safe and timely transportation of students to and from home communities, medical appointments, extra-curricular events and field trips. This position involves work at irregular hours, split shifts and/or evening and weekend work.

This position will primarily drive van trips, but a valid school bus license is required as the successful candidate must be able to operate conventional buses if necessary. Medical experience would be an asset to this position as many of the trips are for medical reasons.

QUALIFICATIONS

- Grade 12
- Must hold a current and valid Manitoba Class Two (2) Driver's License
- Valid school bus driving certificate
- Five years licensed driving experience with a satisfactory driving record
- Thorough knowledge of regulations contained in The Highway Traffic Act relative to the operation and maintenance of school buses
- Thorough knowledge of regulations and practices as required by Manitoba Education relative to the operation and maintenance of school buses
- Thorough knowledge of School Board policies and practices relative to the operation and maintenance of school buses

DUTIES AND RESPONSIBILITIES

- Operates a school bus in safe, lawful, courteous and efficient manner
- Performs required inspections
- Performs basic servicing activities
- Maintains the interior of the van/school bus in a clean, tidy and safe condition in accordance with established regulations, policies and practices
- Maintains student discipline on the van/school bus according to Student Transportation Handbook. Communicates regularly with the Campus Vice-Principal regarding issues that may arise

Applications must include a cover letter, current resume and a list of three professional references including contact numbers, all of whom must have knowledge of the applicant's performance in the applicant's current or recent assignment. Consent to contact references is also required.

All applicants are thanked for their interest; however, only applicants selected for an interview will be contacted. By applying, you are consenting that the Division may contact your references.

The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check, at their own expense, as a condition of employment. Further information is available at www.frontiersd.mb.ca

Forward application package to:
Mr. Keith Coutu, Campus Vice-Principal
Frontier Collegiate Institute Campus
Cranberry Portage, MB R0B 0H0
Fax: (204) 639-2605
Email: Keith.Coutu@fsdnet.ca