



INVITES APPLICATIONS FOR THE FOLLOWING POSITION

Position:	Prep Cook
Location:	Frontier Collegiate Campus
Start Date:	As soon as possible
Hours/Days/Months:	35 hours/week, 10 months/year
Term of Employment:	Permanent
Salary:	\$16.46/hour
Unionized/Non-Unionized:	Unionized
Application Deadline:	Open Until Filled

Reporting to the Food Services Coordinator, the Prep Cook is responsible for assisting in the preparation of and serving all meals as required. Weekend and evening work may be required.

QUALIFICATIONS

- Commercial Cooking Certificate or Culinary Arts Program
- Knowledge of WHMIS and First Aid
- Certification in either National Food Safety Training Program; Food Safe or Food Handler's Sanitation Programs
- Two years' experience in the field
- Experience in a commercial/institutional food service setting
- Knowledge of safe sanitation and food-handling techniques and Workplace Safety and Health requirements
- Excellent verbal and written communication skills
- Ability to work in a fast-paced environment during preparation and meal times
- Physically capable of performing assigned duties – ability to lift and carry containers and dishes (maximum approximately 50 lbs.)

DUTIES AND RESPONSIBILITIES

- Assists in the preparation of all meals, orders and side dishes as required in accordance with the Healthy Foods Policy
- Follows proper food handling protocols
- Ensures service area, condiments and salad bar are ready on time and in a presentable fashion
- Follows and accurately maintains inventory control system
- Ensures the daily cleaning of dining and service areas
- Ensures all tasks are completed by shift end and up to health code standards
- Provides assistance to other staff members as required

Applications must include a cover letter, current resume and a list of three professional references including contact numbers, all of whom must have knowledge of the applicant's performance in the applicant's current or recent assignment. Consent to contact references is also required.

All applicants are thanked for their interest; however, only applicants selected for an interview will be contacted. By applying, you are consenting that the Division may contact your references.

The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check, at their own expense, as a condition of employment. Further information is available at www.frontiersd.mb.ca

Forward application package to:
Mr. Keith Coutu, Campus Vice-Principal
Frontier Collegiate Campus
Cranberry Portage, MB R0B 0H0
Fax: (204) 472-3513
Email: Keith.Coutu@fsdnet.ca

