



---

## INVITES APPLICATIONS FOR THE FOLLOWING POSITION

<b>Position:</b>	<b>On-Call Health Worker</b>
Location:	Frontier Collegiate Campus
Start Date:	As soon as possible
Hours/Days/Months:	7.25 Hours/Day, 5 Days/Week (one week on–one week off)
Term of Employment:	Permanent
Salary:	\$25.13/hour
Unionized/Non-Unionized:	Unionized
<b>Application Deadline:</b>	<b>Open Until Filled</b>

---

Reporting to the Campus Vice-Principal the Health Worker provides basic health and medical care, assesses student needs and arranges medical appointments as required. The Health Worker is available for scheduled on call evenings and weekends.

### QUALIFICATIONS

- Current Emergency Medical Responder (EMR) Certification
- 2 years' of EMR experience
- Medical/Nursing experience an asset
- Valid Manitoba driver's license
- Knowledge and understanding of Indigenous customs and traditions
- Basic knowledge of computer operation
- Ability to work independently using own initiative and clinical judgement
- Ability to work effectively as a team member
- Previous experience maintaining accurate and confidential medical records
- Knowledge of Federal and Provincial regulations regarding health services
- Excellent interpersonal skills
- Ability to network with other health care partners in the region

### DUTIES AND RESPONSIBILITIES

- Employs clinical treatment for common medical conditions
- Administers First Aid in emergencies
- Receives, dispenses, tracks and maintains security of prescription medications
- Participates in medical clinics and arranging of appointments
- Responds to after hour medical emergencies
- Refers clients to other appropriate medical / health service providers
- Documents patient care given
- Books appointments and coordinates travel, as appropriate
- Maintains equipment and ensures supplies are current and in working order
- Maintains confidentiality in accordance with the Personal Health Information Act (PHIA), Freedom of Information and Protection of Privacy Act (FIPPA), Division Policy and any other applicable legislation.

Applications must include a cover letter, current resume and a list of three professional references including contact numbers, all of whom must have knowledge of the applicant's performance in the applicant's current or recent assignment. Consent to contact references is also required.

*All applicants are thanked for their interest; however, only applicants selected for an interview will be contacted. By applying, you are consenting that the Division may contact your references.*

*The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check, at their own expense, as a condition of employment. Further information is available at [www.frontiersd.mb.ca](http://www.frontiersd.mb.ca)*

Forward application package to:  
Mr. Keith Coutu, Campus Vice-Principal  
Frontier Collegiate Campus  
Cranberry Portage, MB R0B 0H0  
Fax: (204) 472-3513  
Email: [Keith.Coutu@fsdnet.ca](mailto:Keith.Coutu@fsdnet.ca)

