



FRONTIER SCHOOL DIVISION SUPPORT STAFF JOB POSTING

POSITION:	Peer Support Worker
LOCATION:	Skownan School
START DATE:	February 26, 2018
HOURS/DAY/MONTHS:	6 Hours/Day, 5 Days/Week, 10 Months/Year
TERM OF EMPLOYMENT:	Permanent
SALARY:	\$18.22/hour to \$21.66/hour (dependent on education)
UNIONIZED/NON-UNIONIZED:	Non-Unionized
APPLICATION DEADLINE:	Wednesday, February 21, 2018 at 3:30 p.m.

The PEER Support Worker acts as liaison between parents of pre-school children and the school's Early Years team to increase parental knowledge of and involvement with the child's physical, social, emotional and intellectual development.

QUALIFICATIONS

- Grade 12
- One year post-secondary education in child development or early childhood education in progress or completed
- Three years' experience working in a pre-school education environment including promoting nutrition and play and Early Years education
- Experience in providing information-sharing or training sessions to small groups or on-one-one with parents
- Thorough knowledge of early childhood development and child care agencies
- Knowledge of community and area resources
- Excellent interpersonal skills
- Excellent verbal and written communication skills
- Ability to work independently and as a member of a team.

DUTIES AND RESPONSIBILITIES

- Establishes positive initial contact with parents of pre-school children age birth to 3 years
- Works together with the home to provide stimulating early childhood experiences prior to school entry
- Increases parental knowledge of their child's physical, social, emotional, and intellectual development
- Promotes strong parent/school/community interrelationships with Frontier School Division
- Implements programming to develop parental involvement in a child's physical, social, emotional and intellectual development
- Acts as liaison between parents of pre-school children and the Early Years team at the school
- Consults with the Early Years team and other Area and Division staff regarding program support and resources
- Provides assistance to parents needing access to resources relevant to parenting skills
- Maintains records and reports pertaining to each family in the program
- Prepares daily journals of activity and meets bi-weekly with Principal to share and file these reports
- Consults with administrative staff or other appropriate school staff regarding program development or concerns
- Performs other related duties as may be assigned.

Applications must include a cover letter, current resume and a list of three professional references including contact numbers. Consent to contact references is also required. Forward application package to:

Mr. Curtis Nepinak, Principal
Skownan School
Box 119
Skownan, MB R0L 1Y0
Phone: 204-628-3315 Fax: 204-628-3568
Email: Curtis.Nepinak@fsdnet.ca

All applicants are thanked for their interest; however, only applicants selected for an interview will be contacted.

By applying, you are consenting that the Division may contact your references.

The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check, at their own expense, as a condition of employment.

Further information is available at www.frontiersd.mb.ca